

Slaley Parish Council

Ian Stevens
Chairman of Slaley Parish Council,
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NE47 0AA.

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31st December 2023

I hereby give notice that **the Meeting of Slaley Parish Council** will be held on **Monday 8th January 2024** in the **Community Room, Slaley Commemoration Hall, at 7.30pm.** to which you are summoned for the transaction of the following business.

Signed: *Ian Stevens*
(Chairman of Slaley Parish Council)

AGENDA

1. **Apologies for Absence**
2. **Public Participation**
3. **Short Address by County Councillor Colin Horncastle**
4. **Declarations of Interest**
5. **Minutes of Meeting Held on Monday 11th December 2024**
 - a. Approval of minutes
 - b. Review of actions
 - c. Matters arising
6. **Correspondence of significant note**

(Councillors are reminded that all Council related email correspondence can be viewed at slaleyipc@gmail.com)

 - a. **From, Mrs. Loughlin** – emails received (the latest dated 21/12/23) relating to Mrs. Loughlin's service as the Clerk to Slaley Parish Council. See also agenda item 8 c.. Related actions being progressed by Councillor Stevens.
 - b. **From, Mrs. S Nixon** – email dated 27/12/23 with attached signed contract for the role of Slaley Parish Clerk and Responsible Finance Officer – see also agenda item 8 b.. Related actions being progressed by Councillor Stevens.

- c. **From, Mr J. Turnbull** – email dated 21/12/23 highlighting contact with Northumberland County Council (via FixMyStreet) regarding the state of the road through Slaley Village. Receipt of the email followed contact with Councillor Stevens via text. Related actions being progressed by Councillor Stevens.
- d. **From, Mr. N. Dawson, Countryside and Green Spaces Manager, Northumberland County Council** – email dated 21/12/23 advising of a new traffic restriction to be imposed on Baybridge Road during the first quarter of 2024.
- e. **To, Corporate Finance, Northumberland County Council** – email dated 19/12/23 from Councillor Stevens setting out the Parish Council’s precept requirement for 2024/25.

7. Approaches Made to Councillors directly

a. Correspondence

None

b. Personal

Mr J. Turnbull – contacted Councillor Stevens by text regarding the state of the roads through Slaley village. Councillor Stevens responded requesting further details via email. They arrived addressed to slaleyipc@gmail.com on 21/12/23 highlighting the contact Mr. Turnbull had had with Northumberland County Council (via FixMyStreet) regarding this issue. Related actions are now being progressed by Councillor Stevens.

8. New Items

a. *Review of Outstanding Actions for 2023/24 (led by Cllr Stevens)*

Review and update of actions log.

b. *Recruitment of Parish Clerk (led by Cllr Stevens)*

Feedback on the actions taken to recruit a new Parish Clerk.

c. *The Parish Councils interface with its Parish Clerk (led by Cllr Stevens)*

The Parish Council’s relationship with its previous Parish Clerk has been queried. This agenda item provides Councillors with an opportunity to review that relationship.

The meeting will be **CLOSED** for the duration of this agenda item.

d. *Proposed Parish initiatives (led by Cllr Stevens)*

At the December 2023 meeting of the Parish Council, Councillor Stevens, under minuted item 9 d. submitted a paper relating to activities he thought the Council might consider as opportunities for the community in 2024/25. This agenda item allows for further discussion about them with a view that it will lead to a Council decision on whether any should be progressed or not.

e. Developing the Parish Council's relationship with the community (led by Cllr Stevens)

Councillors have discussed on a number of occasions how they could best engage with the community they serve. Little has come of those discussions. This agenda item seeks move the issue forward by proposing a sub-committee of the Parish Council be formed to progress the issue to conclusion.

9. Planning Applications

a. Conversion

Proposal: Dormer loft conversion with existing porch upgrade and new window details

Location: Ladycross Cottage, Slaley, Hexham, Northumberland, NE47 0BY

Applicant: Ms Beverley Briggs

Application: No. 23/04320/FUL

Status: The window for comment for this application was between 18/12/23 and 08/01/24. This fell outside the Parish Council's meeting cycle so the issue was dealt with via email by the Chairman and fellow Councillors. No objections were raised and the planning team at Northumberland County Council were advised of this on 29/12/23.

b. Extension

Proposal: The proposals include a two-storey stone extension to the south creating a study and additional bedroom; two-storey timber-clad extension to the west to form additional living space and a master bedroom suite; and relocation of some existing windows and rooflights and addition of others.

Location: Old Farm, East Woodfoot, Hexham, Northumberland, NE47 0DF

Applicant: Mr. Tom Graham

Application: No. 23/04521/FUL

Status: The window for comment for this application was between 12/12/23 and 02/01/24. This fell outside the Parish Council's meeting cycle so the issue was dealt with via email by the Chairman and fellow Councillors. No objections were raised and the planning team at Northumberland County Council were advised of this on 29/12/23.

10. Finances (led by Cllr Taylor)

a. Current account outgoings between 3rd and 31st December 2023		
• Top Signs Ltd – New Play Area sign		£138.00
• Grants – ADAPT, West Northumberland Food Bank, Tynedale Hospice and the Great North Air Ambulance		£450.00
• Hextol Foundation – printing of Dec/Jan Slaley News		£79.25
• Hire of Commemoration Hall		£32.00
• Transfer to Lloyds Instant Online interest account*		£15,000.00
	Total	£15,699.25
b. Income between 3rd and 31st December 2023		
• Healey Parish Council – website funding		£50.00
	ACCOUNT BALANCE Total	£4,732.00

c. *Instant Online interest account		
This account was opened on 15 th December 2023, in line with Minuted item 9 j. of the Parish Council meeting dated 11/12/23. The opening sum was £15,000. There has been no further activity in relation to this account since that date.		£15,000.00

d. Financial Overview of Council funds

11. Any Other Business/Urgent Matters

Only items received by the Chair of the Parish Council at least 24 hours in advance of the meeting will be considered.

None as of 31st December 2023.

12. Date of Next Meeting

Monday 12th February 2024.