Ian Stevens

Chairman of Slaley Parish Council,

Winter House,

Slaley,

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6th November 2023

I hereby give notice that **the Meeting of Slaley Parish Council** will be held on **Monday 13th November** **2023** in the **Community Room,** **Slaley Commemoration Hall, at 7.30pm**. to which you are summoned for the transaction of the following business.

Signed: Ian Stevens

(Chairman of Slaley Parish Council)

**AGENDA**

1. **Apologies for Absence**
2. **Public Paricipation**
3. **Short Address by County Councillor Colin Horncastle**
4. **Declarations of Interest**
5. **Minutes of Meeting Held on Wednesday 4th October 2023**
6. Approval of minutes
7. Review of actions
8. Matters arising
9. **Correspondence of significant note**
	1. Jill Streener – NCC Corporate Finance – Councils precept documents for 2024/25
	2. 1 application for the post of Parish Clerk
	3. Planning consultation – 23/03888/FUL Glen Croft Lead Rd Slaley – see below.
10. **Approaches Made to Councillors**
11. **Correspondence**
12. **Citizens Advice Northumberland** –invite sent direct to Cllr Stevens to attend the CAN AGM on 8th December 2023 at 12:30 in the Community Hub, Woodhorn Rd, Newbiggin-by-the-Sea (received via email 20/10/23).
13. **Mr. M. Baldwin (Slaley resident)** – query received by Cllr Stevens referencing site works at Town Foot Caravan Park (received via email 18/10/23).
14. **Ms. N. Foreman –** Cllr Douglasreceived correspondence relating to the state ofthe footpath atEast Woodfoot in Wooley (received via email 16/10/23).
15. **Personal**

None

1. **New Items**
2. ***Review of Outstanding Actions for 2023/24*** *(led by Cllr Stevens)*

Review and update of actions log.

1. ***Recruitment of Parish Clerk*** *(led by Cllr Stevens)*

Feedback on the actions taken to recruit a new Parish Clerk.

1. ***First Aid Training*** *(led by Cllr Douglas)*

First Aid training in previous years has been organised by the Parish Clerk on behalf of the community. In the absence of a Clerk this year, Councillors had decided not to progress this initiative in 2023. Cllr Douglas has requested a review of this position. *Item carried over from the Parish Council meeting of 4th October 2023 (minuted item 9 c.)*.

1. ***Supporting those in need (Pyramid of Care)*** *(led by Cllr Stevens)*

Following agreement at the Parish Council meeting of 4th October 2023 (minuted item 9 d.), this agenda item allows Councillors to discharge the action that emerged “to discuss a potential mechanism with which to advise the community that the Commemoration Hall has gone into Resilience Hub’ mode”.

1. ***Setting the Precept for 2024/25*** *(led by Cllr Stevens)*

At their December 2023 meeting, Councillors will be required to set the Parish Precept for 2024/25. This agenda item will allow a preliminary discussion around the potential funding initiatives/costs the Council believe it/the community will have in the forthcoming financial year.

1. ***Review of October 2023 Grant Applications*** *(led by Cllr Stevens)*

In line with the Parish Councils Grant Policy, and minuted item 12 a. of their October 2023 meeting, Councillors have two grant applications to review:

1. **Organisation:** Snack and Chat.

**Submitted by:** Cecelia Bridges.

**Supplied documentation:** Application form only - unsigned and undated.

**Received:** Delivered by hand directly to Councillor Stevens on 23/09/23.

1. **Organisation:** Northumberland National Park Mountain Rescue Team.

**Submitted by:** Stephen Irish.

**Supplied documentation:** Four documents submitted: Application Form, Bank Statement, Trustees Annual Report and Financial Statements and Schedule of Insurance.

**Received:** Delivered to Councillor Stevens via email on 03/10/23.

1. Feedback on T&P Council Conference (led by Councillor Taylor)

All documentation supplied by Councillor Stevens, via email, to Councillors, for review on 06/10/23.

1. **Planning Applications**

Tree Preservation Order Application: T1 Sycamore. Crown reduce tree by up to 2.5m over whole crown.

Location: Tree Tops Slaley Hexham Northumberland, NE47 0AA

Applicant: Mrs Johnston

Application No.: 23/03243/FELTPO

Outcome: Northumberland County Council PERMIT tree works (received via email 20/10/23).

Reference: 23/03888/FUL

Application Received 17/10/2023

Application Validation 23/10/2023

Location: Glencroft Lead Road Slaley Northumberland

Proposal: Re-submission: Two storey rear extension, re-build of garage in new location, conversion, and link to outbuilding.

Status: Registered

1. **Finances** (led by Cllr Taylor)
	1. ***Outgoings between 4th October and 6th November 2023***
* NALC - training course (Cllr Stevens) £30.00
* Hextol Foundation – printing of October Slaley News £54.75
* NCC – Community Play Area Inspections £476.39
* Hextol Foundation – printing of November Slaley News                   £54.75

**Total** £615.89

1. ***Income between 4th October and 6th November 2023***
* None
1. ***Financial Overview of Council funds***
2. **Any Other Business/Urgent Matters**

*Only items received by the Chair of the Parish Council at least 24 hours in advance of the meeting will be considered.*

None as of 6th November 2023.

1. **Date of Next Meeting**

Monday 11th December 2023.