

Slaley Commemoration Hall Management Committee

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The Meeting of Slaley Commemoration Hall Management Committee on Wednesday January 19th 2022 will take place in Slaley Commemoration Hall at 7.30 p.m.

Agenda

1.Members & apologies - Catherine Myers replaces Catherine Lincoln as Slaley Show representative. A thank you letter to CL has been emailed and acknowledged

2. Minutes of meeting held on Wednesday November 17th 2021, attached as pages 97 - 100 with appendix 1, page 101, appendix 2, page 102, appendix 3, page 103 & appendix 4, page 104.

3.Matters arising.

a) 3a 17/11/21; 3b 15/9/21; 3b 21/7/21; 9c 19/5/21: **Paintings:** Currently at the Laing Art Gallery, Newcastle

4.Correspondence

30/11/21: Sarah Hallberg, WNCBC update guidance on wearing masks in indoor spaces

10/12/21: **CAN Claim compensation for power cuts due to Storm Arwen + page 3 Village Halls help out during the storm – could yours become an Emergency Rest Centre? – full page of how to register the village hall with Louise Currie.**

12/12/21: **Letter (2xA4) from SCH secretary re COVID fresh air (recommending use of the central air vent during cold weather, rising fuel costs and how we pay for them, complaint from Slaley Show chairman re acoustics in main hall and boiler problems over previous meetings (explained by faulty condenser under warranty) Asked that the complaints be brought to the attention of the Management Committee.**

13/12/21: Sarah Hallberg, WNCBC ACRE update guidance with the latest 'Plan B' restrictions

21/12/21: Christmas Catch Up from SCH Chairman

23/12/21: CAN Village Halls Week 24 – 30 January 2022

7/1/22: CAN Join CAN at online event on Monday 24th January

5.Financial Report – SCD

6.Bookings Report - SCD

a) Email circulated 12/12/21 regarding the proposed new Power supplier, this prompted a reply from one Trustee saying that user groups should be sent a letter explaining that they will be charged for excess energy us if they fail to return the thermostat before leaving SCH. This has been a requirement of any booking for well over a decade and is part of the terms and Conditions which every user signs as they complete a booking form. For that reason the it was decided that each user group should manually sign a Booking Form each year (as had been the custom when Ann Wright was the Booking Clerk).

b) The Bay Tree Burger van supplied hot food from SCH car park during the Saturday (27/11/21) of 'Storm Arwen' when the parish was without power. They returned on the evening of Wednesday December 14th and will return on the second Wednesday of each month from February 2022 – The WI Secretary has been informed that the van will be selling from SCH car park as they arrive for their monthly meeting.

c) Reminder: full day First Aid Course includes how to use a defibrillator Thursday April 7th 2022.

7. Emergency Welfare Hub (also known as Emergency Rest Centres see CAN email of 10/12/21)

Cllr J. Smith to report on Healey Parish Council's questions regarding SCH having an emergency generator and providing an EWH in the event of future disruption.

8. Phase Two of Centenary Improvements

SCH officials and Kevin Doonan had a meeting with Ryton Construction on November 24th and have agreed a start date. They will provide their own toilet and the working area will be fenced off from Hall users.

9. Caretakers Report – ICS (attached as appendix 1/190122), page ??

10. Building maintenance

Replacement key safe.

Money safe for groups paying by cash each week.

10f 17/11/21: Martin Kennedy, roofer, does intend to re-roof the north section of the toilet block. Martin quoted £1,170 to do the work (May 19th2021 minutes agenda item 8a(i)). Pressure of work is to blame.

11. Fundraising Phase Two (attached as appendix 2/171021)

a) Third Artisan Indoor Market on Wednesday January 26th

b) Fire and Dough mobile Pizza Van returned for Christmas week as requested.

c) ‘Cribs from around the World’ exhibition was held during Storm Arwen without electricity or water for the Friday and most of the Saturday. Consequently, the event did not go exactly to plan, never-the-less those who did brave the storm thoroughly enjoyed the wonderful display and two visual reports are currently on www.slaley.org.uk/villagehall: Apart from money taken during the three-day exhibition 2x£100 donations have also been received.

d) David Nixon booking on March 4th of HW1900. **Food? Drinks? How to set up Hall? Entrance price? Tickets? Help? Raffle?** we are getting free marketing from the Hadrian’s Wall Steering Group.

e) Karen Melvin & Claudia Sacher have an exhibition at Gibside entitled ‘Breath of my Garden’ they also have a ‘Big and Small’ exhibition in London. The Big and Small exhibition could be displayed inside SCH over a weekend in Spring. Date to be confirmed.

12. Policies (the Policies were last updated July 2019)

Practices & Procedures for hiring the Commemoration Hall – needed for Hallmark 2 July 2021 review

Finance & Reserve’s Policy – July 2021 review

Vulnerable Persons Policy – July 2021 review

Risk Assessment – July 2021 review

Fire Risk Assessment – July 2021 review

Access Statement

13. Northumberland Village Hall Heritage Project

Julia Plinston, CAN, confirmed by email 23/11/21 there would be no funding for our heritage project.

The next meeting for SCH’s Heritage performance on Friday November 25th will be early summer.

14. How can the Hall be more environmentally aware / climate friendly?

15. Queen Elizabeth 11 Platinum Jubilee

Extract January PC minutes - Cllr D J Taylor wondered if a combined event celebrating Queen Elizabeth’s 70 years on the throne, 1900 years of Hadrian’s Wall and the Commemoration Hall’s 100th anniversary was possible? Cllr D J Taylor asked what the role of the Parish Council was in these events? Commemorative mugs were “old hat”. Cllr J. Storey humorously felt that a ‘royal game’ for the X-box would be more appreciated today. What were other parish organisations doing? **Ideas from SCH committee**

16. Any other business

17. Maintenance Log Book –

18. Date of 2022 meetings: March 16th; May 18th (AGM); July 20th; September 21st; November 16th 2022