

Slaley Commemoration Hall Management Committee

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Because of the recent North East COVID-19 restrictions the Meeting of Slaley Commemoration Hall Management Committee on Wednesday January 20th 2021 at 7.30 p.m.. **will once again take place by ZOOM**

Agenda

1.Members & apologies-

2. Minutes of meeting held on Wednesday November 18th 2020, attached as pages 60 - 62 with appendix 1, page 63 & appendix 2, page 64.

3.Matters arising

Declaration by Charity Trustees (AGM meeting) received CF, ICS, MJE, PW

4.Correspondence

27/11/2020 CAN Tier 3 very high alert local restrictions.

Latest Virus Information from ACRE December 2nd 202

14/12/20 CAN working with Newcastle University Village Halls Digital Review Project.

22/12/20: CAN COVID-19 closures Update

8/1/21: CAN COVID-19 closures Update

5.Financial Report by Stella Douglas

a) Insurance valuation – completed 22- page questionnaire - estimated insurance rebuild is £1,046,247 this forwarded to Allied Westminster (Village Hall Guard)

b) PW sent an email 27/11/2020 requesting authorisation for treasurer to claim for Caretaker from 1/12/2020 – 31/3/2021 – Insurance is asking the caretaker does a weekly check of buildings while it is not being used (gas, electricity and water). A shorter version of the Maintenance log was produced for the caretaker to complete.

c) £1634.50 Business grant received

6.Bookings Report

a) New COVID-19 Lockdown until December 2nd has cancelled all Hall Bookings

b) DT collected the table tennis table (agenda item 9c 18/11/2020) and had it delivered to the Hall. A draft booking notice was circulated – Karl Beckett played with his son and alerted SD that the table would not stand a lot of play it is meant for home use.

7. Reports from:

a) Grants sub-committee

DT attended a ZOOM session about the Community Foundation 25/11/2020 and particular attention was made to our Safeguarding Policy – DT & PW had a telephone discussion about the policy and when it has been used in Hall bookings. (Sarah Allan the summer sports club & Dilston Hall bookings)

£5,000 from Bernard Sunley Foundation to be released when other funds are raised

Historic Property Restoration quote for Roof lantern £15,390.17 exclusive of VAT

8. Building maintenance

a) RD attended the virtual CAN AGM and realised that initiative to enhance the life of rural communities and extend the use of village halls were taking place and Slaley was not taking full advantage of these

opportunities. IC Stevens was asked if this was something he could keep a watching brief and alert the other trustees if something of interest was under discussion.

b) Local window cleaner, Gavin Howdon cleaned the hall gutters 5/12/20 for £40.00

c) ICS had a look at the east downspout leak 11/12/2020 – report at meeting.

9. Fundraising Phase Two (attached as appendix 2/181120)

10. How can the Hall be more environmentally aware / climate friendly?

The outside tap is now live on the refill app

11. Any other business

12. Maintenance Log Book – The Maintenance Log has been reworded now that Phase One building work is completed.

13. Date of next meeting: Wednesday March 17th, 2021