

Slaley Parish Council

Clare Loughlin
Clerk to Slaley Parish Council,
Greencroft,
Slaley,
Northumberland,
NE47 0BQ.

Tel:-07983 499 731

E mail: slaleyipc@gmail.com

5th July 2023

I hereby give notice that the **Meeting of Slaley Parish Council** will be held on **Wednesday 12th July 2023** in the **Community Room, Slaley Commemoration Hall at 7.30pm**. to which you are summoned for the transaction of the following business.

Signed: *CB Loughlin*

(Clerk to Slaley Parish Council)

AGENDA

1. **Apologies for Absence**
2. **Public Participation**
3. **Short Address by County Councillor Coilin Horncastle**
4. **Declarations of Interest**
5. **Minutes of Meeting Held on Tuesday 14th June 2023**
 - a. Approval of minutes
 - b. Review of actions
 - c. Matters arising
6. **Correspondence**
 - a. Mazars LLP - 23rd June 2023. Annual Governance and Accountability Return 2022/23. Acknowledgement of exemption.
 - b. Post Office Ltd – 28th June 2023. Response to concerns raised by the Parish Council in relation to the irregular service recently provided to the village by the Post Office van, which were put down to circumstances beyond their control.
7. **APPROACHES MADE TO COUNCILLORS**
 - a. Councillor Ian Stevens was approached regarding a concern about Japanese Knotweed growing close to the narrow road bridge over Reaston Burn at Flothers. Councillors to discuss the issue.

8. New Items

- a. **Review of Annual Parish Meeting Minutes**
Review and update of action log.
- b. **Review of Annual Parish Council Meeting Minutes**
Review and update of action log.
- c. **Local Transport Plan Capital Programme 2024/25**
Councillors to finalise their top three highways and transport priority issues for submission to Northumberland County Councils Highways Infrastructure Manager.
- d. **Faulty Speed Sign at Townhead**
Councillors to determine how best to address the limitations of this automated speed sign, which works intermittently and ineffectively .
- e. **Grass Cutting**
Councillor Stella Douglas to present Councillors with the locations and the schedule of grass cutting activity in the Parish to allow an informed discussion to take place in an attempt to shape the schedule for 2024/25.
- f. **Feedback from the National Rural Crime Network First Annual Conference**
Councillor **Ian Stevens** attended the conference and will lead a discussion re the key points to emerge from it.
- g. **Review of Parish Council Meeting Date**
County Councillor Colin Horncastle is unable to attend Slaley Parish Council meetings on a Wednesday. Consideration needs to be given to holding meetings once again on a Monday night.
- h. **Use of the Parish Council email address**
Councillor **Stella Douglas** to lead a discussion in relation to the wholesale use of the Parish Council email address for all correspondence.
- i. **Fly Tipping at Dipton Cut**
Two incidents of fly tipping at Dipton Cut have occurred since the last Parish Council meeting and there appears to be an increasing trend of this activity at the location.
What action could/can the Parish Council take to reduce this criminal activity?

9. Planning Applications

- a. Listed building consent for replacement of rotten single glazed sliding sash windows (reference numbers W9, W28, W31, W42, W45, W46, W48, W49 and W52) in the main house with slim-line double glazed timber sliding sash windows. Shield Hall, Hexham Northumberland, NE46 1TU.
Status: Granted.
- b. Planning Ref: 23/01259/FUL, Construction of open fronted agricultural shed. Land at North of Dukesfield Hall, Slaley, Northumberland.
Status: Registered

10. Finances

a. *Monies passed for payment post 14th June 2023*

i. Commemoration Hall - hire for June 2023	£16.00
ii. Elm Marketing Solutions – 20 th June 2023. Annual Rocketspark hosting for website	£264.00
iii Payroll services for Parish Clerk. Invoice received 5 th July 2023	£51.50
Total	£331.50

- b. Update on Council finances to be given at the meeting by the Responsible Finance Officer.

11. Any Other Business/Urgent Matters

Only items received by the Parish Clerk at least 24 hours in advance of the meeting will be considered.

- a. Request to add the day of the week to future meeting dates and the page numbers to the minutes. Item received from Councillor Stella Douglas

12. Date of Next Meeting

Wednesday, 9th August 2023.

Prior to this meeting Councillors will undertake their annual village 'walkabout'. This will commence at 7p.m. from Slaley Commemoration Hall. The Parish Council meeting itself will start at 8p.m..