

Slaley Commemoration Hall Management Committee

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A Meeting of Slaley Commemoration Hall Management Committee on Wednesday **July 22nd** 2026 will take place in Slaley Commemoration Hall.

Agenda

1.Members & apologies

2. Minutes of meeting held on Wednesday May 6th 2026, attached as pages 326 –

3. Matters arising.

a) 3c 6/5/26; 14 f 25/3/26: Floor work Sunday 2/8/26 – Saturday 8/8/26. Contractor is A&S Flooring and not NFS as recorded in January 21st 2026 minutes. The Hall is blocked off that week no bookings will take place.

b) 4 (5/5/26 correspondence) 6/5/26: The Charity Commission form to close down 522138 was successful although the charity commission requested a Merger of Charities request be made. Wording for this was agreed my M. Pitkethly & AC then emailed to the CC

c) 4 (5/5/26 correspondence) 6/5/26: CK completed a Snack & Chat grant application from The Ballinger Charitable Trust. The application was followed up with an online interview on June 25th and by Friday June 26th CK had been awarded a £500 grant. A further £500 was also made by Slaley Community Shop.

d) 10e 6/5/26: MO asked for details of the role for SCH Caretaker. The 2024 caretaker duties were emailed and an offer to meet with interested party to discuss. Reply that the interested party had recently taken on more work therefore the position was not of interest. AC intended to mention to a retired couple recently moved to the area. **Need to discuss the role of caretaker – salary? Laundry table cloths etc?, checking in return of hire items to SCH? Dishwasher check?**

e) 10f 6/5/26: SCH making more use of Social Media. June, Slaley News discussed options on pages 6 & 7 and stated that the most popular was Slaley Village News & Views on Facebook. **Do we have someone to move with this?**

4.Correspondence

9/5/26: Tracey Morgan CAN Community Capacity Micro Grants closing date May 20th

10/5/26: WNCBC Summer Gathering at Kirkwhelpington on July 2nd. Initially KB & ME attending. ME later unable

3/6/26: PAT testing at SCH booked for June 9th at 11 a.m. PW attended- no problems. Copy of register and testing **record attached as appendix 1/150726, page ?**

9/6/26: NCC request for audit of polling booths and privacy screens. PW completed

16/6/26: WNCBC Slow Cooker and Home Energy Workshops for community groups free sessions via CAN
17/6/26: Hallmaster Booking System Introduction session July 21 11.30 by ZOOM

17/6/26: Tracey Morgan CAN The Terrorism Act, Online July 14th.

22/6/26: WNCBC Summer Gathering July 2nd at Kirkwhelpington Memorial Hall. ME & KB had volunteered to attend at the May meeting. ME emailed 1/7/26 to say he was unable to attend.

23/6/26: The Village Halls Inspiration Awards £2,500; £1,500, £1,000 – a new initiative to support the local community, boosted engagement and participation in village life etc.

5. Financial Report – Changing the mandate with Barclays for SS to become a signature is causing the normal problems, the first application went missing. AC was considering delivering the second set of forms to Barclays at Newcastle. Jim remains as the signatory for now.

b) Refuse Collection paid 2 bins £202.08

6. Bookings Report-

a) Booking Clerks resigned on 14/5/26, their resignation takes effect on July 31st.

b) AC has made enquiries and has a new lady who is currently working with the Booking Clerks to see if this is something she could take on.

c) Report by AC on new on-line booking system. **See correspondence re online training July 21st.**

d) An email request for size of stage pieces was made to SCH Secretary on May 11th. PW measured and scanned copies of fitting instructions. Should these be included in the stage hire application form?

7. Cleaner's Report Cleaners contacted PW to report no toilet rolls or paper towels. PW checked and all holders filled by someone ? and supplies in caretakers cupboard.

8. Building maintenance

a).Former SCH chairman RD telephoned PW to say Piano tuner was offering to tune SCH's piano the cost of this had formerly been covered by RD. Estimated cost was £70. PW emailed asked Management Committee what action to take. Only JB replied re infrequent use find a confident player to advise. PW informed RD not this year.

b) PW emailed a reminder to Ali Stobbs, decorator asking when the west emergency door would be painted, he replied by telephone saying as and when.

9. Fundraising

a) Beer Festival Saturday May 9th. A general 'thank you' to organisers and supporters was printed in the June Slaley News on page 12. According to Sandra Innes (Slaley Notes 28/5/26) the beer festival raised £1,917.48 split between SCH, Slaley First School & Maggie's Cancer Care

b) 9f 6/5/26: PW made a grant application to Slaley Parish Council and County Councillor Colin Horncastle. SPC replied 8/5/26 to our application saying it would be circulated to gauge Councillors views. CC C. Horncastle replied 27/5/26 saying his small schemes grant is for improvements and new equipment only and NOT for repairs.

10. Any other business

11. Maintenance Log Book –

PW undertook the outside maintenance check on May 20th - one of the teak footstools had been moved in front of a space wheelie bin which had been placed at the lowest point of the north storage roof – indicating that children are probably playing on the roof – this needs to be watched and has caused a problem in the past.

Maintenance issues emailed to all 20/5/26

Page 3

Car Park: weeds unsightly again around pillar and under chains.

Signs that the tarmac surface level is wearing thin in places

Chock of wood lying adjacent to east boundary wall near flag pole.

Flag stones around seat: weeds beginning to grow through the stones.

Page 8

Grill on ground at southern CR door: evidence of blocked – wet flags

Guttering east of southern CR window: blocked as a rain puddle on flags below.

Page 9

North decking steps: wood turning green (treatment?)

North decking floor: wood turning green (Treatment?)

North area Teak furniture (treatment needed)

Outside working party again? Did Snowdon's give R.Scott the teak treatment for the outside furniture?

12. Dates of 2026 meetings

September 16th November 18th