

Slaley Parish Council

Chairman

Councillor I.C. Stevens,
Winter House,
Slaley,
Hexham,
Northumberland
NE47 0AA
Mobile: 07395 566997
E-mail: iancstevensmbepc@gmail.com

Clerk

Mrs P Wilson,
Lawn House,
Slaley,
Hexham,
Northumberland
NE47 0AS
Tel: 01434 673388
E-mail: pat.wilson28@outlook.com
patricia.wilson28@btinternet.com

A meeting of Slaley Parish Council will take place on Monday March 13th 2023
at 7.30 p.m. in Slaley Commemoration Hall.

Agenda

1. Public Participation. Steven Whittaker, Slaley Hall Hotel, Spa & Golf Resort General Manager, has agreed to attend the meeting to hear what concerns the public have with the new Sign No N7 directing traffic onto the U8080 to a **new car park**. (Planning application 22/03017/ADE). The U8080 is a designated BOAT (Byway Open to All traffic) and as such sees recreational motorised vehicles using this stretch of highway. Golf Buggies also share this stretch on route to their holiday accommodation.

2. Apologies.

3. Declaration of Interests and Hospitality Record.

4. Minutes of February 13th 2023 meeting (circulated pages 1685 – 1688), appendix 1, page 1689, & appendix 2, page 1690.

5. Matters Arising.

- a) 5c 13/2/23; 18b 9/1/23: Coronation of King Charles 111, Saturday May 6th 2023. Mentioned in March Slaley News & sent out via email 14/2/23 to St. Mary's, Shop, Commemoration Hall, School, W.I. & Rose & Crown.
- b) 10a 13/2/23; 17a 12/12/22: Cllr D J Taylor replied with a personal visit to the couple who reported speeding village traffic being a danger.

6. Tackling Climate Change at Parish Level.

- a) NCC Climate Change March 2023

7. Matters for Discussion with County Councillor

- a) Reply from Michael McMonagle, 20 mph programmed for March 20th.

8. Correspondence.

Hard copy:

Clerks & Councils Direct March

Email:

- a) 14/2/23: RSN Rural Bulletin
- b) 15/2/23: Forestry Commission launch and woodland creation event at Redcar
- c) 15/2/23: Northumbria Healthcare Stakeholder Update
- d) 15/2/23: Northern Powergrid: We're aware and watching a weather front (Storm Otto) Updates ever day then every few hours as the storm arrived.
- e) 17/2/23: CAN Enews
- f) 17/2/23: NCC Climate Change Team funding opportunities
- g) 21/2/23: RSN Rural Bulletin
- h) 21/2/23: Tracy Aitken NCC & Wheels hosting 3 events at Newbiggin Sports & Community Centre

- i) 23/2/23: NCC Elections Office leaflet regarding Voter ID
- j) 23/2/23: Forestry Commission February Update
- k) 23/2/23: NCC Cultural Services Filming Friendly Seminar at NCC 10/3/23
- l) 27/2/23: Will Wearmouth asking number of PC notice boards for a none-political contact poster. Clerk replied one each parish.
- m) 28/2/23: RSN Rural Bulletin
- n) 1/3/23: RSN Funding Digest.
- o) 3/3/23: CAN Enews
- p) 6/3/23: NCC Cultural Services Filming Friendly Seminar RSVP brought forward to 9 a.m. 8/3/23.
- q) 6/3/23: J. Wilson reply to Slaley News article re village grass cutting.

9. Financial Report.

- a) Payroll paperwork: .
- b) Invoices received & paid since February meeting
Slaley Commemoration Hall grant towards batteries for solar caption £1,600
The Hextol Foundation Slaley News March invoice for £61.00
- c) Invoices to be paid –
Cllr I C Stevens for illuminated sheep expenditure £50.00 awarded (actual £59.98)
Slaley Commemoration Hall WiFi payments
Slaley Commemoration Hall hire of room for meetings
TP Jones & Co LLP payroll preparation January – March £51.50
Clerk's salary January – March
Clerk's salary Tax element – January – March
Clerk's annual expenditure.
- d) Contract with Procut Grounds Maintenance ends March 2023. Renewal contract estimate emailed 2/3/23.

10. Annual Asset & Investment Register. Attached as appendix ?/130323, page ??

Old seat on B6306 taken out and two new Platinum Jubilee commemorative seats included.

11. New Planning Applications.

22/04738/FUL: Installation of combined heat and power container unit. Slaley Hall Hotel, Slaley. NE47 0BX

- Email from Vicky Young to Cllr I C Stevens re proposed notice board in front garden of Slaley Community Shop to stand proud of the stone wall. Following professional advice Cllr I.C. Stevens replied that planning permission was required for such a sign.

Decisions from planning

12. Social Media Report - Cllr I C Stevens / Cllr D J Taylor & Slaley Web Page Report - Councillor S.C. Douglas.

13. Defibrillator Update– Monthly check list attached as appendix?/...130323, page ???

a) The monthly NEAS check list to be completed by Cllr Storey. The date on the pads in the Defib is November 2023 and date on replacement pads 2024-10.

14. Update games/play area within school grounds.

Weekly inspection report for February 17th, March 3rd

15. Parish Council Vacancy

16. Parish Council Clerk

- a) Address for Slaley Parish Council from April 1st
- b) Telephone number for Slaley Parish Council from April 1st
- c) Email address for Slaley Parish Council from April 1st.
- d) Storage of legal papers, documents and records for Slaley Parish Council from April 1st as per guidance from NALC. Web site for minutes and agendas & Archive? Northumberland Records Office for archived

material. Certificate for insurance against liability for employees (40 years) Title deeds, contracts, agreements etc (Indefinite). Vat records Paid invoices etc 6 years (**Asked NALC for any update on the Retention and Storage of PC documents – present legal requirements dates from 2014**)

17. Addition to Parish Council Policies. Cllr I C Stevens to propose the introduction of a new Policy.

18. Annual Risk Assessment (attached a copy of 2022/23) this needs rewriting in light of Clerk's resignation and new contact information and PC storage of documents. *See agenda 16d above*

19. Slaley Commemoration Hall Update by Cllr D J Taylor.

20. AOB

21. Date for of next meeting: Monday April 17th 2023 (date change because of Easter Monday)