

Slaley Commemoration Hall Management Committee

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A Meeting of Slaley Commemoration Hall Management Committee on Wednesday **March 25th** 2026 (altered from March 18th) will take place in Slaley Commemoration Hall at 7.30 p.m.

Agenda

1. Members & apologies

2. Minutes of meeting held on Wednesday January 21st 2026, attached as pages 307 – 310 + appendix 1, page 311.

3. Becoming a CIO Charitable Incorporated Organisation (1214712)

On March 2nd confirmation that the Vesting Document to transfer the charity's property is dated 5 November 2025, the transfer had taken effect as of the date of the Vesting Declaration and the Commission did not need copies of the resolution to affirm the transfer. Despite being told there was no further action needed SCH had not received an email notification that the change over was completed. MP suggested SCH Secretary telephone the Charity Commission to check it was OK to close down old charity. Telephoned on March 4th and was told everything in order could close down the old charity to look at section 5 on web site. Pages 11, 12 & 13 relate. **A copy of the Constitution for 1214712 is attached as appendix 1/250325, page /**

4. Matters arising.

- a) 5a 21/1/26; 4a 19/11/25; 6b 17/9/25: Detailed Roof estimate with drawings by Ron Robinson (9/2/26) determined that the incorrect section of the roof was being priced. SCH Chairman & Secretary met Mr. Robinson on site 19/2/26 and showed the internal water damage. Updated estimate for the south-west section only is £1,400 + Vat although he did say that all the southern ridge tiles and hip ridge tiles were all showing their age and the mortar was deteriorating and needing replacing when money was available..
- b) 5c 21/1/26; 4c 19/11/25; 6b 17/9/25: Main door repaint update.
- c) 5d 21/1/26; 4d 19/11/25; 6b 17/9/25: Film Club dropped and smashed the knife cutlery container to be replaced.
- d) 5c 21/1/26; 4c 19/11/25; 6c 17/9/25: MR to provide Speck of window drapes for main hall + idea of cost.
- e) 4 21/1/26: Decoration of Community Room & Kitchen. Estate received. AC, PW & CF met decorator 2/32/26 to decide on kitchen colour also noted condensation staining above entrance main door and added that to the work. Decoration undertaken Wed – Friday March 4-6. Double coat needed for Community Room (estimated only 1 coat). Emergency door (11a 21/1/26) to be left until weather is better and door will dry without sticking.
- f) 6h 21/1/26: CK attended the NCC Safe and Resilient Communities Forum at Newton & Bywell on March 3rd. CK to report.
- g) 11b 21/1/26: JB bled the community room radiators January 28th.

6. Correspondence

Between January 21st – March 25th all items of correspondence circulated by email for governance information or action by trustees.

4/2/26: CAN Tracey Morgan Connecting Community to Health and Wellbeing questionnaire +

Northumberland village hall week 2026 Stanning Village Hall Wednesday March 18th 12 p.m. – 2.30 p.m.

6/2/26: Kimberley Waugh NCC Climate Change Team funding available. MO wondered if a grant would cover electric hand dryers saving on paper towels?

2/3/26: Telephone call to Chairman regarding vehicles left on both sides of highway outside SCH causing a situation.

7. Financial Report –

a) Two emails on January 23rd from BT via Debra Taylor saying they are sorry SCH is stopping our service with them quoting BT2233TT9ZY and BT2233TV29V. Ms Taylor thought Slaley PC had agreed to pay for the lines and cloud messaging service indefinitely and asked if SCH had reclaimed?

8. Gas and Electric monitoring – JB to report

a) On entry to SCH at 7 p.m., for Healey PC meeting on Thursday March 5th SCH was hot and the heating had been left at 20 degrees. The decorators think it was the cleaners as they had heard them complaining about SCH being cold.

9. Bookings Report

a).SCH Secretary checked booking diary before booking in decorators. Neither Booking Clerks or the on-line diary had any Snack and Chat fortnightly bookings for 2026 or the Wednesday Badminton sessions. Groups using the Hall must book out usage of the Hall it seems all too easy to take the key and have a session without a booking. Snack and Chat are still unsure of their Hall charges they claim the Hall website is unclear of affiliated bookings with sole use of kitchen.

b) March 2026 Slaley News carried an article about Slaley Parish Council in which it said that SCH was giving the venue free for Parish Council meetings. SCH Secretary questioned this with Chairman who explained that the offer was made until they were back in funds to repay the venue costs. **Maybe this should be made clear in next month's issue**

10. Cleaner's Report

11. Building maintenance

a) ME asked for volunteers to learn how to use the Audio equipment and be available when visiting speakers have problems. There is leaflets inside the cabinet explaining connections, however different makes and ages of equipment need different connects.

b) Ros Doonan telephoned 4/3/26 to say Dishwasher had not cleaned last two loads at Snack and Chat on Tuesday March 3rd. JB cleaned the drain at the front door he thinks that may have caused the water to back up to the dishwasher and cause the problem. If needed a service will to authorised.

12. Governance

a) Actions taken forward from the Chairman's Marketing Review presented under agenda 4 21/1/26

(i) Website update – AC met Slaley PC website editor Nicole to discuss changes to the SCH content and photographs.

13. Fundraising

a) Beer Festival is Saturday May 9th 2026. Posters available for circulation. A raffle is now being considered with sales locally

b) Cancelled 12b 21/1/26 First Aid Training booked for 6/3/26 several people stuck in Sri Lanka due to war will be rescheduled. Also 12d 21/1/26 Galentines Day booked for 13/2/26 only 4 tickets sold.

c) NCC Community Chest application successful awarded £2,500 towards roof and floor work.

d) Grant Application made to War Memorials Trust

e) David Nixon emailed 5/2/26 his latest Murder Mystery with availability for fundraising. ME replied "sounds a good idea". CF replied "go for it but not at school holiday times/half terms. Perhaps all try to get 6 or more people to buy tickets and consider a simple =buffet or snack in the interval". MO replied "quite a lot of younger families – Young Farmers performances are for all ages and would suit younger families better. David's show are for the older audience". **Decision**

f) Meeting with Angela Watts (NCC Locality Coordinator – west Northumberland. Safe and Resilient Communities Public Health, Inequalities & Stronger Communities) on Monday March 9th, organised by CK. Snack and Chat – hopeful of funds coming in through a 'Movement' grant. Angela also sent them (via PW) learning together on-line food hygiene training information. Discussion of SCH & Rose and Crown both

being a Resilience / Crisis Centre – Angela to make contact with D&S Elphick at R&C. **notes from meeting attached as appendix 2/250326, page ?**

14. Any other business

- a) ME is asking for people to be trained in the use of the A/V system.
- b) Next meeting is the AGM. Reports required from Treasurer, Chairman
- c) Governance: (i) PAT (portable appliance testing) Testing. Date for 2026?
(ii) Gas safety service: Moody: 11/3/26
(iii) Music/Performance/Entertainment Licence payment due April
(iv) Outside windows cleaned (especially CR south windows) Gavin going into hospital will be out of action for a while. Did gutters and drains – paid £45 Blockage of drain at outside store reported. JB cleaned out

15. Maintenance Log Book – Outside check took place during daylight on February 19th

16. Dates of 2026 meetings

May 20th AGM July 15th September 16th November 18th