

# Slaley Commemoration Hall Management Committee

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A Meeting of Slaley Commemoration Hall Management Committee will take place on  
Wednesday May 15th 2019 immediately after the Meeting to Elect the Officers.

## Agenda

### **1.Members present & apologies- Special welcome to new members**

### **2.Minutes of the meeting held on Wednesday March 20th,**

### **3.Matters arising**

- a) (3a 20/3/19: Evening Badminton trail report - Marge
- b) (3e 20/3/19: Sunday Afternoon Teas report – Pat (**see appendix 1**)
- c) 3f 20/3/19: Slaley Show field report – marquee / Coconuts
- d) 3g 20/3/19: Quotes from public for Grant applications – RD
- e) 3h 20/3/19: Update Business Plan & include Action
- f) 3i 20/3/19: Renew Hallmark 1 and consider Hallmark 2 – shows Good Management.
- g) 4a 20/3/19: CAN Northumberland Village Halls Heritage Project update
- h) 13 20/3/19: Maintenance Log PW purchased new plasters. MW - Fire Extinguishers

### **4.Correspondence**

Email 15/4/19: WNCBC Bulletin June 2018 (is this a misprint?) contains info on National Lottery Community Funding events + Village Hall Improvement Grant Fund.

Email 15/4/19: CAN Spring Conference details.

### **5.Financial Report** by Margaret Weatherley

- a) Payments made since last meeting or cheques to be signed
- b) Income since last meeting
- c) claiming gift aid MW & DT

### **6.Bookings Report**

### **7.Wedding/Party Plan**

### **8. Reports from:**

- a) **April Slaley News Insert**
- b) **Public viewing of plans (27/4/19)**
- c) **Grants sub committee**

### **9. Building maintenance / Commemoration Hall notice board**

### **10. GoFundMe account update from DT**

£7, + (S/don £5,000; H/ing £2,000; Open W/end £50, Film C/b £100, RC £200; Anonymous £200 , NB £10) = £7,630 less charges + gift aid

**11. Fundraising (see appendix 2)**

**12. Any other business**

**13. Maintenance Log Book**

1) External doors. (2) Emergency lighting. (3) Water supply. (4) rainwater fittings. (5) Visual check exterior. (6) Visual check interior. (7) Signs. (8) Metre readings.

**14. Date of next meeting: Wednesday July 17<sup>th</sup>**