

Slaley Commemoration Hall Management Committee

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A Meeting of Slaley Commemoration Hall Management Committee will take place on
Wednesday May 16th 2018 (following the AGM) **at approximately 7.25 p.m.**

Agenda

1. Members present & apologies

2. Minutes of the meeting held on 28th March 2018

3. Matters arising

- a) 1 28/3/18: get well card sent to Marge Rastall.
- b) 6a 28/3/18: £20 a day for the out of school club was considered too expensive.
- c) 8 28/3/18: Emergency doors sticking action taken?
- d) 8 28/3/18: New plasters purchased and placed in First Aid cupboard.
- e) 14 b 28/3/18: The north-east cupboard in the main hall missing keys – Lucy Irish said the keys were returned to Booking Clerk.
- e) 14c 28/3/18: Microwave not working - RD to get prices.
- f) 14d 28/3/18: Fire Extinguishers have they been serviced?
- g) 14e 28/3/18: AV equipment a list of items to be sold – ME to provide.

4. Correspondence

5. Financial Report by Margaret Weatherley

- a) Payments made or cheques to be signed
- b) Income since last meeting

6. Bookings Report

- a) New Pilates booking, Tuesday evening 6 – 7 p.m.

7. Wedding/Party Plan

8. Maintenance Log Book

- 1) External doors. (2) Emergency lighting. (3) Water supply. (4) rainwater fittings. (5) Visual check exterior. (6) Visual check interior. (7) Signs. (8) Metre readings.

9. Building maintenance

- a) Debra Taylor to report on WiFi Broadband connection?
- b) ME to Report on Audi equipment grant applications
- c) Strip light behind film screen mended?
- d) The shed roof

10. Business Plan

- a) Version five in circulation.

11. Julie Humes, Youth Worker, Open Meeting on Tuesday June 19th

Because the school is now running the before and after school club community access onto the school field has been withdrawn until 6 p.m. during term time. This has resulted in middle school children having no where to meet on arriving back at Slaley 4.55 p.m. from the school bus. Would the management committee consider a picnic table on the Hall's grassed area?

12. GDPR and how we contact people to let them know about events

13. Fundraising ideas

- a) Fundraising ideas for 2018 -

May - ME showing a special film from Norway with bought in food. **No mention of this in the May issue of Slaley News – on the back page it reports that the film club will start again in September.**

'One night in Slaley' with music by Kevin Doonan and friends, provisionally booked for Friday May 25th or Saturday May 26th. **CANCELLED**

AWs suggestion of a fashion show was Gabby Sutton who raises money for Children's liver diseases Mrs Sutton's husband ill and **all shows on hold for the foreseeable future.**

M Rowell suggested a Table Top Sale – when?

Friday November 2nd - Bobby Johnston slide show of his many photographs.

13. Grant applications

Garfield Western Foundation – Weston Anniversary Fund

Planning application currently being considered

New stacking chairs suggested design.....

14. Any other business

15 Date of next meeting: Wednesday July 18th 2018