

# Slaley Commemoration Hall Management Committee

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A Meeting of Slaley Commemoration Hall Management Committee on Wednesday **May 6th** 2026 (altered from May 20<sup>th</sup>) will take place in Slaley Commemoration Hall after the AGM.

Agenda

## 1. Members & apologies

**2. Minutes of meeting held on Wednesday March 25th 2026, attached as pages 312 – 315 + appendix 1, page 316, appendix 2, page 317, appendix 3, page 318, appendix 4, page 319.**

## 3. Matters arising.

- a) 12 (ii) 25/3/26: Marketing Review; Action Plan, feedback from committee members
- b) 14c (iii) 25/3/26: Music/Performance/Entertainment usage during 2025/6 year complete and payment requested
- c) 14 f 25/3/26: Possible booking for floor work identified as Sunday 2/8/26 – Saturday 8/8/26. Chairman to check availability of these dates with chosen Floor contractor

## 4. Correspondence

Between March 25<sup>th</sup> – May 6<sup>th</sup> all items of correspondence circulated by email for governance information or action by trustees.

26/3/26: NCC Duty of Care document for bin collection. Completed by SCH Secretary.

2/4/26: NCC brown bin sticker for garden waste collection completed £59 charge

High Speed training updates 31/3/26 Duty to Manage Asbestos; 30/4/26 The 4Cs of Food Hygiene; 4/5/26 Risk Assessment renewal date.

## 5. Financial Report – at AGM

## 6. Bookings Report

## 7. Cleaner's Report

## 8. Building maintenance

- a) 2/4/26: KB email Secretary to report water boiler not working. Secretary contacted Plumber who attended Good Friday and said it was working as expected.
- b) WI Catering at funeral refreshment on April 23<sup>rd</sup> reported Dishwasher stopped working. JB checked the following day and it was working as expected – he thinks the problem may be impatience as there is a delay between washes.

## 9. Fundraising

- a) Beer Festival is Saturday May 9<sup>th</sup> 2026. Posters available for circulation. A raffle is now being considered with sales locally
- b) FREE First Aid Training took place on Friday April 24<sup>th</sup>. 15 attended.
- c) Lewis Short replied that Whitley Chapel YFC would prefer an entertainmen5t evening at the back end of the year. To make contact in September. Hexhamshire notes record that the club took its Pantomime to the National Finals in Wales and won.
- d) Notification on 20/4/26 that our Grant Application made to War Memorials Trust was **not** successful.

e) 26/3/26 Keith Dyson emailed re proposed Jive event with many questions. Secretary replied by email 27/3/26 asking was this a SCH fundraiser or a booking? Keith replied 21/4/26 saying he was looking at Saturday May 16<sup>th</sup> and would speak about it at the First Aid on April 24<sup>th</sup>. There has been no advertising about this and the Slaley News records Slaley Show Schedule Launch between 2 – 4 p.m. serving tea, scones and a raffle on the afternoon of Saturday May 16<sup>th</sup> **Needs to be discussed.**

**10. Any other business**

**11. Maintenance Log Book – Outside check took place during daylight on February 19th**

**12. Dates of 2026 meetings**

July 15<sup>th</sup>            September 16<sup>th</sup>            November 18<sup>th</sup>