

# Slaley Commemoration Hall Management Committee

Chairman:  
Rosaleen Doonan  
O'Dunain  
Slaley  
Hexham  
NE47 0AD  
Tel: 01434 673173

Email: [radoonan@hotmail.com](mailto:radoonan@hotmail.com)

Secretary  
Pat Wilson  
Lawn House  
Slaley  
Hexham  
NE47 0AS  
Tel: 01434 673388

Email: [pat.wilson28@outlook.com](mailto:pat.wilson28@outlook.com)

The Meeting of Slaley Commemoration Hall Management Committee on Wednesday November 17th 2021 will take place in Slaley Commemoration Hall at 7.30 p.m.

Agenda

## 1.Members & apologies-

2. Minutes of meeting held on Wednesday September 15th 2021, attached as pages 90 - 93 with appendix 1, page 94, appendix 2, page 95 & appendix 3, page 96.

## 3.Matters arising.

a) 3b 15/9/21; 3b 21/7/21; 9c 19/5/21: **Paintings:** Currently at the Laing Art Gallery, Newcastle

## 4.Correspondence

3/10/21: Email from a Christening booking alerting the Booking Clerk that the heating was playing up. After several attempts when the boiler worked and did not work the builder was contacted because the boiler was under warranty. The builder paid three visits before he identified the problem as the Condenser was faulty. A new Condenser was ordered (29/10/21), fitted and the heating is working again. The same complaint mentioned the Kitchen hot water boiler – after checking this was found to need 30 minutes to reach boiling point.

22/10/21 Sarah Hallberg WNCBC Membership Renewal form – remain at £35

22/10/21: Update from Chairman.

28/10/21: Sarah Hallberg WNCBC Bulletin Making music Ventilation how can it help manage the risk of COVID transmission (online event) registration 11.59 p.m. Thursday 18 November.

1/11/21: Sarah Hallberg WNCBC ACRE Network Celebration – 100 Years of Support for Village Halls

## 5.Financial Report - SCD

## 6.Bookings Report - SCD

## 7. Reports from: Grants sub-committee – DJT

23/9/21: W.A. Handley Charity Trust £3,000

23/9/21: Castle & Coasts housing Association £600

29/9/21: Slaley Community Shop £5,000 - SCS thanked by RD

29/9/21: County Councillor Small Schemes grant of £4,000

7/10/21: The 1989 Willan Charitable Trust - £10,000

11/10.21: Greggs shares boosted funds by £1,637.98 – donor thanked by DJT

Meeting: Healey PC - JS got some good news to impart.

Loan from ACRE at 3% Interest over 8 years.

## 8. Phase Two of Centenary Improvements

Ryton Construction have been awarded the contract and they have provided a start date

## 9. Caretakers Report – ICS (attached as appendix 1/171021)

## 10. Building maintenance

- a) Acoustic problems – GPS visited the Hall at 9 a.m. Tuesday 5/10/21 and identified the hearing loop was not connected. PW contacted Lisa Graham of Corbridge Hearing Care for advice – who could not guarantee that a new loop system would work on modern hearing aids. Quote from GPS to install a new loop cable £537.60 – work carried out on 11/11/21.
- b) Problem getting modern tablets to work with the Audio equipment. September history meeting speaker had to bring his own screen and projector. Stella wondered if there should be something in the booking details about this.
- c) David Stanley Blinds coming to price curtains and or blinds Week Commencing November 1<sup>st</sup>. £2,429 with a 4-6 week delivery,
- d) Piano tuner at Hall Monday November 1<sup>st</sup>

### **11. Fundraising Phase Two (attached as appendix 2/171021)**

- a) Second Artisan Indoor Market on Wednesday October 27<sup>th</sup> was a very wet and windy day – Castle Hams were outside and probably lost a lot of sales through people not wanting to stand outside to shop. The veg provider did not arrive – a last minute COVID positive test and messages not getting through. Third market is January 26<sup>th</sup> 2022. Charity stall – to be stocked and ran by the organisation – St. Mary's? Carpet Bowls? Slaley Show? Leek Club? History Group? W.I.?
- b) Fire and Dough mobile Pizza Van have now sold Pizzas from the Hall car park on the fourth Wednesday of each month over two markets July & October and two none market days August and September they have been asked to return for Christmas week at the customers' request.
- c) 'Cribs from around the World' exhibition: At least 17 different crib scenes. November: Friday 26<sup>th</sup> evening only with cheese & wine? Saturday 27<sup>th</sup> 1p.m. – 7 p.m. with food vans from around the world outside, a brazier etc. Sunday 28<sup>th</sup> 2 – 4 p.m. ending in a carol service outside? **Who is available to help over the weekend?**
- d) Email received 2/11/21 from Ian Wills asking if we would provide a venue for him to sell well-known high street brands at 70% off - PW assumes these would be random sizes of discontinued lines! Ian will only come if we can guarantee 50 Ladies – is this possible?
- e) Email 13/10/21 from David Nixon as our booking on March 4<sup>th</sup> is part of HW1900 we are getting free marketing from the Hadrian's Wall Steering Group.
- f) SCH 200 Club thirteen people have not renewed their payment or have dropped out, two new numbers makes the November draw 56 numbers whereas there were 67 numbers Dec -Aug.

### **12. Policies (the Policies were last updated July 2019)**

**Practices & Procedures for hiring the Commemoration Hall – needed for Hallmark 2 July 2021 review**

**Finance & Reserve's Policy – July 2021 review**

**Vulnerable Persons Policy – July 2021 review**

**Risk Assessment – July 2021 review**

**Fire Risk Assessment – July 2021 review**

**Access Statement**

### **13. Northumberland Village Hall Heritage Project**

Denis Lumley called a first meeting called for Thursday November 4<sup>th</sup> at 7 p.m. to assess interest. Seven people were present. A second meeting is Thursday December 16<sup>th</sup> at 7 p.m. to see if more people are interested.

### **14. How can the Hall be more environmentally aware / climate friendly?**

### **15. Any other business**

Vehicles continue to use the SCH car park for parking - grass cutter at neighbour to Hall leaves his vehicle in Hall yard while he cuts the grass.

### **16. Maintenance Log Book –**

**17. Date of 2022 meetings:** Wednesday January 19<sup>th</sup>; March 16<sup>th</sup>; May 18<sup>th</sup> (AGM); July 20<sup>th</sup>; September 21<sup>st</sup>; November 16<sup>th</sup> 2022