

# Slaley Parish Council

Ian Stevens  
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4th September 2023

I hereby give notice that the **Meeting of Slaley Parish Council** will be held on **Wednesday 4<sup>th</sup> October 2023** in the **Community Room, Slaley Commemoration Hall, at 7.30pm.** to which you are summoned for the transaction of the following business.

Signed: *Ian Stevens*  
(Chairman of Slaley Parish Council)

## AGENDA

1. **Apologies for Absence**
2. **Public Participation**
3. **Short Address by County Councillor Colin Horncastle**
4. **Declarations of Interest**
5. **Minutes of Meeting Held on Monday 11<sup>th</sup> September 2023**
  - a. Approval of minutes
  - b. Review of actions
  - c. Matters arising
6. **Correspondence of significant note**
  - a. **Karbon Homes** (email dated 27/09/23) – Reference minuted item 8d. of 9<sup>th</sup> August 2023 Parish Council meeting, in relation to maintaining the green space outside the houses at Park Side. Karbon Homes state that this is not theirs but the Parish Councils responsibility.
7. **Approaches Made to Councillors**
  - a. **Correspondence**
  - b. **Personal**  
None

## 8. New Items

- a. **Review of Outstanding Actions for 2023/24** (led by Cllr Stevens)  
Review and update of actions log.
- b. **Recruitment of Parish Clerk** (led by Cllr Stevens)  
Councillors to review of the proposed recruitment plan.
- c. **First Aid Training** (led by Cllr Douglas)  
First Aid training in previous years has been organised by the Parish Clerk on behalf of the community. In the absence of a Clerk this year, Councillors had decided not to progress this initiative in 2023. Cllr Douglas has requested a review of this position.
- d. **Pyramid of Care** (led by Cllr Stevens)  
Slaley Commemoration Hall now has the capability of offering itself as a place of refuge during periods of community crisis, e.g. prolonged disruption to amenities. Trustees of the Hall have queried how those who may be in need of such a facility during a period of crisis should best be alerted to its availability. It was suggested that this should fall with the bailiwick of the Parish Council. This agenda item seeks to explore this proposal.
- e. **Community Play Area Signage** (led by Cllr Stevens)  
In May 2023 Councillors reviewed the risk assessment for the Community Play Area. It was agreed that a sub-committee would review the emerging risk mitigation measures. This committee is yet to meet (due to a lack of Councillors and no Parish Clerk) but there is a pressing need to bring signage for the Play Area, up to a modern acceptable standard to better highlight the risks and the responsibilities held by individuals relating to the use of this area.  
  
Cllr Stevens will propose new signage at this meeting and seek Councils agreement on its funding.
- f. **The Parish Plan** (led by Cllr Taylor)  
As per minute 11 of the Parish Council meeting minutes dated 9<sup>th</sup> August 2023 (Action Log Reference 20), this item has been placed on the agenda for further discussion. This is also in line with the review date in the Yearly Planner.
- g. **Heritage Asset Register** (led by Cllr Taylor)  
Update on progress to date.
- h. **Helen and Olwen Savage** (led by Cllr Storey)  
Update on proposed leaving party arrangements.
- i. **Financial Contributions Made to the Parish Council Website** (led by Cllr Douglas)  
The contribution to the Parish Council website made by Healey Parish Council is to be discussed.

## 9. Planning Applications

The following planning application has been advised to the Parish Council but has come outside its meeting schedule. It has therefore been dealt with in correspondence – original email to Councillors dated 14<sup>th</sup> September 2023.

*Location:* The Coach House East Woodfoot Hexham Northumberland NE47 0DF  
*Application No.:* 23/03379/VARYCO

*Variation of condition 2* (approved plans) pursuant to planning permission 21/03340/FUL to reduce scale of proposed extension.

## 10. Finances

### a. *September outgoings up to 25<sup>th</sup> September 2023*

• Hextol Foundation – printing of September Slaley News	£57.85
• Slaley Commemoration Hall – September Parish Council meeting	£16.00
<b>Total</b>	<b>£73.85</b>

### b. *September income up to 25<sup>th</sup> September 2023*

• Northumberland County Council – Precept	£6,700.00
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c. Update on Council finances to be given at the meeting by Cllr Taylor.

## 11. Any Other Business/Urgent Matters

*Only items received by the Chair of the Parish Council at least 24 hours in advance of the meeting will be considered.*

None as of 27<sup>th</sup> September 2023.

## 12. Date of Next Meeting

Monday 13<sup>th</sup> November 2023.