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Description automatically generatedIan Stevens

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4th September 2023

I hereby give notice that **the Meeting of Slaley Parish Council** will be held on **Monday 11th September** **2023** in the **Community Room,** **Slaley Commemoration Hall, at 7.30pm**. to which you are summoned for the transaction of the following business.

Signed: Ian Stevens

(Chairman of Slaley Parish Council)

**AGENDA**

1. **Apologies for Absence**
2. **Public Paricipation**
3. **Short Address by County Councillor Colin Horncastle**
4. **Declarations of Interest**
5. **Minutes of Meeting Held on Wednesday 9th August 2023**
6. Approval of minutes
7. Review of actions
8. Matters arising
9. **Correspondence of significant note**
10. Post Van – 20th July 2023. Email sent (by Cllr Stevens) to the six parish councils which cover the areas the post van visits, requesting an update on any action they may have taken with the Post Office regarding it being ‘off the road’ for extended periods. Bardon Mill Parish Council responded on 15th August 2023, stating that they too would be taking the matter up with the Post Office.
11. Email sent (by Cllr Stevens) to Chair Of Slaley Commemoration Hall Trustees dated 24th August 2023 advising of the Council’s decision not to automatically renew the grant for the Wi-Fi there from 31st March 2023. No response to date.
12. Email to Police Constable Paul Davies dated 29th August 2023 (by Cllr Stevens) – Follow up email to the one of 20th July 2023, with regard to progress being made with the Speed Awareness Initiative locally. Response of the same date identified that vetting of candidates was still ongoing and no timescale could be put on when this would be completed.

Email sent to County Councillor Colin Horncastle (by Cllr Stevens) dated 29th August 2023 seeking his support in progressing this issue on behalf of Slaley Parish Council.

1. Email sent to Glen Harrison, Highways Maintenance Senior Team Leader, Tyne Valley, Northumberland County Council (by Cllr Stevens), dated 29th August 2023. Follow up email to the one of 21st July 2023 regarding the nature of the infrastructure in Slaley.

Subsequently it came to light that the follow up email was sent in error, given that Mr. Harrison had replied to that original email on 24th July 2023. Cllr Stevens wrote to that Mr. Harrison for this oversight on his behalf.

See also item 8 d. of this agenda.

1. Email sent to Karbon Homes dated 29th August 2023 (by Cllr Stevens) requesting their view of ownership in relation to the green space at Park Side. No response to date.
2. **Approaches Made to Councillors**

**i. Correspondence**

* 1. Email received from Northumberland County Council, Climate Change Programme Team on 11th August offering those in the county free trees. More details at <https://nland.cc/freetrees>.
  2. Email received from Northumberland County Council, Sports Development Manager on 29th August 2023 seeking input to a meeting regarding skateboarding.

**Item for resolution** – Does the Parish Council wish to send a representative

* 1. Cllr Stevens wrote to fellow Councillors on 30th August 2023 requesting that they review their Declaration of Interest form and update them as appropriate.

**ii. Personal**

1. Cllr Stevens was approached by Mr. Wilson of Badgers Nook, Slaley, querying why the new pavement surface being applied in the village was not being laid along the path which cut across start of his and his neighbours driveways
2. **New Items**
3. ***Review of Actions Log dated 9th August 2023*** *(led by Cllr Stevens)*

Review and update of actions log.

1. ***Review of Outstanding Actions for 2023/24*** *(led by Cllr Stevens)*

Review and update of actions log.

1. ***Recruitment of a Parish Clerk*** *(led by Cllr Stevens)*

Action to be taken regarding the recruitment of a Parish Clerk.

1. ***Slaley Parish Infrastructure***

On 21st July 2023 Cllr Stevens wrote to Glen Harrison (see item 6 d. of this agenda) with concerns raised by residents of the nature of the infrastructure primarily in Slaley village. This agenda item will provide Councillors with the opportunity to review the subsequent responses.

1. ***Managing Speed Compliance Through Slaley Village*** *(led by Cllr Stevens)*

Councillors to consider how compliance with the speed limit through Slaley Village is pragmatically managed.

1. ***Grants Policy*** *(led by Cllr Taylor)*

Progressing the use of the new grants policy has highlighted that some organisations/individuals may request ‘part’, rather than full, funding for an ‘item’/initiative. The current policy does not allow for this.

**Item for resolution** – Should the grants policy be revised to include part funding?

1. ***Yearly Planner*** *(led by Cllr Stevens)*

Items to be reviewed:

* Parish Notice Board
* Facilities and Services
* Grass Cutting Contract
* Indemnity Insurance

1. ***Confidential Council Business*** *(led by Cllr Stevens)*

A confidential item for discussion by Councillors only.

1. **Planning Applications**

*Tree Preservation Order Application:* T1 Sycamore. Crown reduce tree by up to 2.5m over whole crown.

*Location*: Tree Tops Slaley Hexham Northumberland, NE47 0AA

*Applicant:* Mrs Johnston

*Application No.:* 23/03243/FELTPO

Observations to be submitted to West Area Team by 25th September 2023.

1. **Finances**
   1. ***Monies passed for payment post 9th August 2023***

* Hextol Foundation – printing of August Slaley News £54.75
* Slaley Commemoration Hall – August Parish Council £18.00

meeting

* Contribution to Revd. Helen and Olwen Savages £150.00

leaving gift

**Total** £222.75

1. Update on Council finances to be given at the meeting by Cllr Taylor.
2. **Any Other Business/Urgent Matters**

*Only items received by the Chair of the Parish Council at least 24 hours in advance of the meeting will be considered.*

None as of 4th September 2023.

1. **Date of Next Meeting**

Monday 9th October 2023.