

# Slaley Commemoration Hall Management Committee

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A Meeting of Slaley Commemoration Hall Management Committee on Wednesday September 17th 2025 will take place in Slaley Commemoration Hall at 7.30 p.m.

## Agenda

### 1.Members & apologies

**2. Minutes of meeting held on Wednesday July 16th 2025, attached as pages 295 - 297 with appendix 1, page 298 appendix 2, page 299, appendix 3, page 300, appendix 4, page 301 & appendix 5, page 302.**

### 3. Becoming a CIO Charitable Incorporated Organisation

a) Confirmation received 28/8/25: new charity number is 1214712

b) Telephone call to Barclays Bank regarding new charity account number took place on 1/8/25.with Chairman, Treasurer and Secretary.

### 4. Matters arising.

a) 'Thank you' letters were emailed to the former Trustees of SCH who did not stand for re-election at the 2025 AGM.

### 5.Correspondence

29/7/25: Geoff Cairns, NCC Local Services Officer email to collect Voting Booths, given the key safe number.

4/8/25: Northern Powergrid request to former treasurer asking if SCH ready to open as a 'community hub' during or in the aftermath of Storm Floris in light of the grant received from them. SCH Secretary replied with her contact details and a copy of SCH Emergency Plan. This was confirmed by Northern Powergrid at 18.39.

25/8/25: CAN Community Energy Roadshow in Wooler

27/8/25: Allison Wild from Complete Detection Systems (CDS-NE) offering its business development manager to make a site visit to SCH and discuss its service.

28/8/25: Jan & Mark Snowdon offered SCH their garden furniture prior to their move into Hexham. SCH Secretary accepted on behalf of the management committee, It was collected by JPW and transported to the Hall placed on the slabs to the borth of the decking. A thank you letter was delivered to the Snowdons.

1/9/25: CAN Tracey Morgan Volunteering Development Support

### 6. Financial Report – JB

a) Northfire Invoice £151.69 includes a replacement fire extinguisher. Paperwork was going to former treasurer, SCH secretary gave her details for future correspondence.

- Howden Kitchens quote (4d 21/5/25; 9219/3/25) replacement kitchen door fronts and draw fronts £914.05. Fitting £800. Total cost £1,714.05
- A Coffee Station for the Community Room £899.21. Fitting £700. Total cost £1,599.21 – there were Health and Safety concerns about this in the Community Room.

Roof repair quotes as follows

- T Forsyth & Sons £12,840
- T.J. Lincoln lead-valley gutter repair £600 + ridge tile repair £2,640.
- Third quote Ron Robinson ?

- Roofer at Colpitts Sean Dart – replace sections of lead box gutter with new lead. £635.00 (no VAT)
- Michael Young Sand and varnish floor in main room £6,014.40
- Mobile Bar (9e 19/3/25) – the bar in the main hall at the beer festival showed how versatile a mobile would be. Nisbets Cambro Portable CamBar £2,999.98.

## **7. Gas and Electric monitoring – JB to report**

## **8. Bookings Report**

a) 28/7/25: Sarah Allen – Good Sports Summer Holiday Activities 2025. Due to lack of numbers the booking for Tuesday 29<sup>th</sup> of July was cancelled and Sarah asked for a one-day refund. The 4-day booking had not been advertised in the previous way – Slaley notes, Slaley news, Posters, School newsletter, web site etc.

## **9. Cleaner's Report**

## **10. Building maintenance**

## **11. Fundraising**

- Open Garden on Saturday August 30<sup>th</sup> at O'Dunain raised £
- Slaley W.I. fund raiser – Christmas Fayre on Sunday November 2<sup>nd</sup> 10 a.m. – 2 p.m.
- Healey Parish Council – First Aid Training – no date established yet

**12. Annual Governance: Consider Insurance (renewal November)** Q does SCH becoming a CIO alter the insurance?

## **13. Annual Governance: Review Wedding & Party Hire brochure**

## **14. Annual Governance: Review advert/article News /Directory**

## **15. Any other business**

## **16. Maintenance Log Book –**

## **17. Dates of 2025 meetings**

Wednesday: 19/11/25.