

# Slaley Commemoration Hall Management Committee

Chairman:  
Rosaleen Doonan  
O'Dunain  
Slaley  
Hexham  
NE47 0AD  
Tel: 01434 673173

Email: [radoonan@hotmail.com](mailto:radoonan@hotmail.com)

Secretary:  
Pat Wilson  
Lawn House  
Slaley  
Hexham  
NE47 0AS  
Tel: 01434 673388

Email: [pat.wilson28@outlook.com](mailto:pat.wilson28@outlook.com)

A Meeting of Slaley Commemoration Hall Management Committee on Wednesday January 17th 2024 will take place in Slaley Commemoration Hall at 7.30 p.m.

Agenda

## 1. Members & apologies

2. Minutes of meeting held on Wednesday November 15th 2023, attached as pages 197 - 199 with appendix 1, page 200, appendix 2, page 201, appendix 3, page 202 & appendix 4, page 203.

## 3. Matters arising.

- a) 3a 15/11/23; 3a 20/9/23; 3b 19/7/23; 8 17/5/23: Update by PC on the decking project.
- b) 3g 20/9/23; 11d 19/7/23; 15e 17/5/23: Change wording on welcome plaque – plaque needs to be taken down.
- c) 3g 15/11/23; 14 20/9/23: Review of the Wedding & Party Brochure renamed 'Function Brochure'
- d) 4 15/11/23: CAN Renewable Energy and Carbon Reduction Roadshow. RD questioned the none-arrival of the emergency pack promised to SCH (contained wind up torch, etc)
- e) 16b 15/11/23: Offer of spoons, hostess trolley and assorted mugs made by CJ, these were delivered to SCH on 6/12/23

## 4. Correspondence

### Emails:

19/12/23: Tracey Morgan CAN asking to book SCH for a joint CAN/SCH Village Hall's use of Broadband event on Thursday March 28<sup>th</sup> 2024 10 a.m. – 12 noon. CAN will cover the hire charge. CAN would also like to book an event in April based on our use of the solar panels and our battery storage. Same type of event and payment.

## 5. Financial Report – SD

## 6. Budget for the coming year – Year to date presented by DT

## 7. Bookings Report – SD

## 8. Issues Log – DT updated by email

9. The Year 102 & (Business Plan) – RD & PW reviewed November 17<sup>th</sup> 2023 **Copies attached for discussion and agreement.**

## 10. Caretaker's Report

### 11. Building maintenance

- a) remote control of heating – left to see cost increase with heating turned up to 15
- b) Art Easels where to store – is toilet 5 working as storage of easels?
- c) Kitchen unit doors (11c 15/11/23) **decisions?**
- d) Dishwasher new salt aid etc (11d 15/11/23) working OK
- e) **Brought forward from September 20 meeting, agenda item 11 h)** RD had a meeting with regard to SCH being a Rescue Centre in the event of an incident. RD was also told to work with the PC's who should

have a system of contacting the vulnerable in their parishes. Reply from Slaley PC? *Reply from Healey PC circulated by email*

f) Main Door into SCH stopped closing. Richard Ferguson fixed the problem first week of January.

## **12. Fundraising**

a) Fourth year of SCH 200 two numbers have not been renewed and one new player has joined - The December winning number was and the January will be drawn at the meeting

b) 12e 15/11/23: Singing around the Christmas Tree. By November 20<sup>th</sup> RD was able to book the event on Saturday December 23<sup>rd</sup> with David Kilmer to play SCH piano, have the Stocksfield Singers and Celia Bridges daughter coming, so the event was advertised in the Joint Dec/Jan Slaley Notes issue. The event was very well supported and many asked if it could become an annual event.

**13. Review Booking Forms with T&Cs** last reviewed November 16<sup>th</sup> 2022 meeting and attached to those minutes as appendix 1 & 2 /161122, pages 151 & 152. **Copies attached for discussion and updating**

## **14. Review Hire Charges**

Last updated Special Meeting August 16<sup>th</sup> 2022, page 139, attached to October 5<sup>th</sup> 2022 minutes. **Copy attached for discussion and updating**

## **15. Review Users Guide**

## **16. Any other business**

a) Annual decoration of all rooms? (main hall undertaken in November)

b) Outside windows cleaned by Gavin? (last done November 2023?)

## **17. Maintenance Log Book –**

## **18. Date of last 2024 meetings:**

20/3/24, 15/5/24, 17/7/24 (AGM), 18/9/24, 20/11/24.