

Minutes of Slaley Parish Council, Monday 8th April 2019  
at 7.30 p.m. in Slaley Commemoration Hall

**1. Public Participation.** None

**2. Apologies.**

*Present:* Councillor R.W.H. Hutchinson in the Chair. Councillors S. Carson, S. C. Douglas, A. M. Livesey, J. Storey & D. J. Taylor. Clerk Mrs P. Wilson. County Councillor Colin Horncastle. Public: none

**3. Declaration of Interests and Hospitality Record.** None

**4. Minutes of March 11th 2019 meeting (pages 1361 – 1364, appendix 1 page 1365 and appendix 2 page 1366).** The Minutes were proposed as a true record by Cllr S. Carson and seconded by Cllr J. Storey. The minutes were then signed and dated.

**5. Matters Arising.**

- a) 11/3/19: Housing Needs Survey discussion with a full membership of the council. The Councillors acknowledged the usefulness of an HNS. However, without a RSL currently in the pipeline to deliver an Affordable Housing Development it was felt that instructing CAN to instigate a HNS at this date-in-time was not prudent. The PC was now clear of costs associated with instigating an HNS and the actions which the PC would need to take to ensure that the result produced an accurate picture of local need.
- b) 11a 11/3/19: Data Protection Act - further correspondence from Derek Canning LLB (HONS). It had been anticipated that Mr. Canning would attend. Further requests should be made in writing.
- c) 11c 11/3/19: Slaley News printing contract – Jim Bailey acknowledge PC email and said group in early stages of discussion.
- d) 13b 11/3/19: School Grounds during Easter Holidays - after several emails the contractors will place security fencing - health and safety warning appeared in the April Slaley News, page 6.
- e) 17c 11/3/19: New Councillor Training – Clerk emailed - Briefing/Introduction for new Councillors West Northumberland. Tynedale Cricket Club, Priors Flat, Hexham NE46 3EW on Tuesday 8<sup>th</sup> October 2019 1900-2100.

**6. Community Trust Update.** None

**7. Matters for Discussion with County Councillor**

- a) The new litter charges (see 8z) CC Horncastle to clarify regarding parish litter picks and confirm there would be NO charge if we were to request uplifting fly tipping.
- b) New Director of Planning – engagement with public has improved.
- c) Conservation Officers' negative comments within building control to be improved.
- d) Railings broken at Dipton Cut (parish boundary). Cllr S. Carson volunteered to make a report of the parish's highways at the May meeting.
- e) White lines to be replaced on The Linnels Bridge approach road immediately leaving the B6306 (Blanchland) & B6307 (Corbridge) roads.

**8. Correspondence.**

Hard copies.

Merchant Navy Day, 3/9/19 – Fly the Red Ensign.- Cllr DJ Taylor thought it might be good to fly the flag if the cost was not prohibitive. Clerk & Councils Direct March 2019

**Emails:**

- aa) Email direct to Cllr RWH Hutchinson from Lisa Graham asking if Slaley would like a parish survey undertaken – offered the completed report of the Stocksfield residents’ survey.
- a) 12/3/19: RSN Rural Bulletin
- b) 13/3/19: NALC Elections & Purdah 2019
- c) 19/3/19: NALC External Audit arrangements
- d) 20/3/19: NALC Enews 20/3/19
- e) 20/3/19: West Northumberland VCS Network meeting 28/3/19 at Hexham.
- f) 20/3/19: North Pennines AONB Partnership invitation
- g) 20/3/19: North Pennines AONB Partnership membership
- h) 25/3/19: Streetworks TTRO U8089 Linnel Hill Jcn to March Burn Jcn
- i) 25/3/19: Streetworks TTRO Dean Street, Hexham.
- j) 25/3/19: Streetworks TTRO Tanners Row, Hexham.
- k) 26/3/19: Streetworks TTRO Elvaston Road, Hexham.
- l) 27/3/19: NALC Meeting with CC Officers 21.3/19 – promote litter picking
- m) 27/3/19: NALC Enews 27/3/19 – audit alert
- n) 28/3/19: Streetworks TTRO Middle Street Corbridge.
- o) 28/3/19: NALC Further Information on the audit
- p) 2/4/19: RSN Rural Bulletin
- q) 2/4/19: NALC Governance & Accountability for smaller Authorities in England
- r) 2/4/19: NALC Enews
- s) 2/4/19: Streetworks TTRO County Boundary – West Minsteracres
- t) 3/4/19: RSN Funding Digest
- u) 4/4/19: Streetworks TTRO Hexham Abbey Spring Festival
- v) 4/4/19: Streetworks TTRO Hexham Bypass to Fourstones
- w) 4/4/19: Streetworks TTRO Corbridge to Stagshaw Roundabout
- x) 4/4/19: Rape Crisis Deputy CEO for RCTN
- y) 4/4/19: Rape Crisis - presentation & toolkit Pilgrim St. Newcastle.
- z) 6/4/19: NCC- Paul Jones, local services – implementation of cost recovery for litter picking, refuse collection & traffic management. No charge 1/4/19 – 31/5/19 from June 1st organisations should claim up to 75% (£2,500) from an Events Fund administered through the Community Chest Scheme – this year only. From 2020 these charges have to be built into budgets. – Impact on PC’s Litter Pick and Slaley Show.

**9. Financial Report.**

- a) Real Time Information: TP Jones & Co LLP. Employers Summary March & Year End 2019
- b) Cheques to be signed –
  - 723 NCC weekly inspection play equipment £192.66
  - 724 WiFi connection in Slaley Commemoration Hall £179.40
  - 724 Slaley Commemoration Hall venue for meetings £92.00
  - 725 TP Jones & Co - Payroll Preparation January – March 2019 £46.80
  - 726 HMRC January – March 2019 £8.40
  - 727 Clerk’s salary January – March 2019 £982.98
  - 727 Clerk annual expenditure £268.14
  - 728 GMS grass cutting April – June £961.20
  - 729 Play Inspection Company Ltd – community play annual inspection £78.00

Cheques proposed by Cllr S. Douglas and seconded by Cllr DJ. Taylor. The cheques were then signed

c) Income NCC HDF 106 agreement towards play equipment £2,178.45

d) Lloyds bank statement balance at March 25<sup>th</sup> £13,394.60

e) Statement of income and expenditure for year ending March 31<sup>st</sup> 2019 **Attached as appendix 1/080419, page 1371**

f) Email External Audit arrangements form PKF Littlejohn

#### **10. New Planning Applications.**

**19/00551/FUL:** Proposed demolition of existing conservatory and construction of new orangery, enlargement of existing windows and replacement with sliding door. Bogglebrush, 2 Wooley Grange, Slaley. Applicant Mr. Neil Henderson. Comments by 27/3/19. Cllr Livesey recommended approval by email – this was agreed by email and reported.

**19/00733/LBC:** Listed Building Consent: Replace a mezzanine baustrade with a partition wall. Old Farm, East Woodfoot, Slaley. Applicant Mrs Beliz Sewart. **Pending**

**18/01622/VARYCO:** Town Foot Caravan Park. Further alterations and amendments. **Pending – waiting for more information from applicant.**

#### **Decisions from Planning:**

**19/00505/FUL:** Proposed two storey rear extension, 3 Agricultural Cottages, Hillcrest, Slaley. Applicant Mr. & Mrs Douglas. **Withdrawn**

**19/00174/FUL:** Proposed replacement of existing timber stable block with new timber block on different footprint. Land south west of Peel Flatt Hose. Applicant Mr Bell. **Granted**

#### **11. Slaley Web Page Report from Cllrs Livesey & Douglas**

a) Request from Cllr A.M. Livesey that a comment on the Facebook page about dog mess is removed by the author. This request was activated by the PC Clerk and the offending post deleted. Cllr Livesey has 57 followers on Twitter.

b) Cllr S. Douglas reported that several items on the web page are out of date – she and Melanie Cant will go through. Cllr AM Livesey said she no longer had time to be the editor.

#### **12. Defibrillator Update**

Mr. N. Green reported that he had carried out the weekly inspections and that the Defib was working as expected. Jon Storey indicated he was willing to undertake this job. PC Clerk to forward telephone number for Nigel Green so that Cllr J. Storey could check what he needed to do.

#### **13. Update games/play area within school grounds.**

a) Annual Inspection received 2/4/19 has identified more wooden Playdale steps which have rotted during the winter of 2018/19. Inspection report circulated by email. Three small pieces of the 1990's Playdale equipment are now moderate risk and we should consider replacing when more HDF become available.

b) Valuation of play equipment for the PC insurance is £39,230.29

c) Weekly inspection sheets still identifying the table tennis corners. School Secretary says they have arrived and will be fitted by caretaker using Gorilla Glue as recommended by play inspectors.

#### **14. Slaley Community PV Project**

a) End of project report on Dropbox – acknowledge by Jack Guinness WRAP

b) End of Project invoices, copy cheques etc forward to Pam Golding at WRAP 12/3/19

**15. Parish Plan Action Plan April Update.** Accepted without alteration. Cllr Taylor suggested that Dog fouling reminders should be issued through the notes and the Slaley news – Attached as appendix 2/080419, page 1372.

**16. Audit Arrangements. – Internal audit – Appointment of Internal auditor.** It was suggested that the Councillors knew of an alternative internal auditor and there should be a change.

**17. Parish Plan Litter Pick.**

9.30 a.m. on Sunday April 28<sup>th</sup> was suggested. Cllr Douglas to mention through the Slaley Notes in the Hexham Courant. Clerk to arrange for bags etc.

**18. Slaley Commemoration Hall Minutes from January 16<sup>th</sup>, January 30<sup>th</sup> and February 4<sup>th</sup>. Attached as appendix 3/080419, page 1373**

Cllr Taylor gave a verbal report from March 20<sup>th</sup> meeting. Plan A with an extension to the east was confirmed as the work to be undertaken. Some members of the committee had been reluctant to endorse this version and consequently Louise Currie from CAN and Sue Vaughan came out to Slaley and reminded the Management Committee about their duty of care. Cllr Taylor's trip to South Africa and the 'Slaley' wine which would be raffled later in the year. Cllr Livesey suggested that the Commemoration Hall 'scheme' as a registered charity may benefit by becoming a 'Social Enterprise'. The sub-committee responsible for submitting grant applications are due to meet mid-April.

**19. Request Reports for Annual Meeting from Chairman, Commemoration Hall Representative, Community Play Area and On-line Activity.**

Cllrs Hutchinson, Taylor & Livesey agreed to provide these by the beginning of May. The Clerk will undertake the Community Play Area.

**20. AOB**

a) Cllr D.J. Taylor asked what effect the appointment of the North of Tyne Mayor would have on Slaley?

**21. Date of May 2019 (AGM & Annual Parish Meeting) meetings: Monday May 13<sup>th</sup>**

There being no further business the meeting ended at 9.10 p.m.