

**1. Public Participation.**

Rosaleen Doonan, Chairman of Slaley Commemoration Hall Management Committee, for agenda item 6.

**2. Apologies.** Councillor D.M. Bell

**Present:** Councillor R.W.H. Hutchinson in the Chair. Councillors N. Green, A.M. Livesey, E I Milburn, D.J. Taylor & Clerk P. Wilson.

**3. Declaration of Interests and Hospitality Record.**

Cllr RWH Hutchinson for agenda item 14 Slaley Community PV Project

**4. Minutes of December 11th Parish Council Meeting (circulated pages 1271 – 1273)**

The Minutes were proposed as a true record by Cllr A.M. Livesey and seconded by Cllr N. Green. The minutes were then signed and dated.

**5. Matters Arising.**

a) 15 11/12/17: A request for a member from the Hall committee to attend the January meeting to discuss the Business Plan and likely future spending to be filled by Rosaleen Doonan, Chairman of the Management Committee. Copies of the first draft 'business plan' (BP) were presented, the BP had highlighted the need for additional groups / clubs to use the Hall on a regular basis – various incentives were being looked at: taster sessions, group booking discount, open days, start up grants etc. There is a Hexham 'mother and toddler type group' which is looking for a larger / additional venue - Slaley is contacting them. Cllr. AM Livesey said there had been a lot of hard work done, with some sections of the BP requiring 'padding out' such as finance and action plan in order to apply for grants.

Capital grants through the 60<sup>th</sup> anniversary of Garfield Weston – need for any planning permissions – outline planning application would need to be in place by June/July 2018. More work on BP to enable the document to be used for grant applications.

ME is assessing grants for new audio equipment.

Building (outside) is now watertight, safe and secure apart from the Central Air Vent Lantern – Doug Smith (painter) found rotten wood. Scaffolding needs to be hired for a period of several weeks for a safe inspection by Kevin Doonan (architect); followed by a report of findings, the replacement part made and fitted and the whole decorated. Cost of this will depend upon what condition the Central Air Vent Lantern is when the inspection is made. The scaffolding hire has been priced at £1,000. The Councillors asked why a local roofer was not able to undertake the initial survey - David Clark was offered as a possibility. The hire of a cherry picker was another short-term suggestion for the initial inspection.

Internally the recent survey suggested that the storage cupboards in the committee room took up much needed space – one stored the present audio equipment this could be disposed of if ME's grants were successful and a new portable trolley stored beside the piano made one large storage cupboard obsolete. Books stored in the entrance cupboard would be removed, hopefully this week.

Internal decoration - most people want changed. The Councillors offered to cover the cost of redecorating the main hall and the committee room to a more natural colour to a limit of £2,000.

More ambitious plans to address the toilet and storage facilities had not been agreed although a letter had been sent to the landowner of the field north of the present Hall in the hope that a section of the field could be purchased to make any work on the north section of the hall building easy to access. The back wall of the current toilet block was also the field boundary wall. Additional land would also help with parking during events in the Hall.

Cllr AM Livesey suggested that Eggar at Hexham perhaps could be approached to enquire about help with kitchen refurbishment or flooring as part of its local charity work.

b) Cllr DJ Taylor reported on WiFi installation by BT £49.99 then an 18-month contract at £28.90 each month for 19mbps. The access information would need to be placed on the Hall notice board, password changes would need to be made and privacy settings would need to be added to the Hall hire agreement. After discussion the Councillors agreed to fund the installation costs and the initial 18 months contract until the CH committee established if this had improved bookings. Cllr DJ Taylor to report this to the Hall Management meeting on January 17<sup>th</sup> and providing the committee agreed to the PC's offer, Cllr DJ Taylor to instigate the installation immediately.

Rosaleen Doonan was thanked for her update and left the meeting.

## **6. Community Trust Report.**

Parish Council Representative on the CT, Cllr D.M. Bell to report. No report to hand.

## **7. Matters for Discussion with County Councillor**

a) Cllr AM Livesey said that tree pruning (Wooley road) by NCC was supposed to have been carried out in 2017 and asked if the County Councillor could investigate when it would be carried out.

b) Alec Bissett of Middle Dukesfield telephoned Clerk and reported damaged highway drains between Middle Dukesfield and Dukesfield Mill, currently causing water to run downhill and freeze on the highway.

## **8. Correspondence.**

### **Hard copies:**

Clerks & Councils Direct - January

### **Emails:**

a) 13/12/17: NALC EU Regulations on the General Data Protection regulations.

b) 13/12/17: NALC Enews

c) 13/12/17: Lynsey Sawyer Street lighting Modernisation Project – Update.

d) 14/12/17: CAN Local Council of the year award.

e) 14/12/17: Tracy Jennings Funding Bulletin

f) 18/12/17: RSN weekly digest

g) 18/12/17: NALC get involved with NALC's diversity work

h) 19/12/17: NALC Enews

i) 19/12/17: North of Tyne Devolution Governance Review Consultation

j) 19/12/17: NALC Bulletin 48 Local government finance.

k) 20/12/17: NALC Local government finance settlement.

l) 20/12/17: CAN Buckingham Palace Garden Parties 2018 May 15th

m) 22/12/17: Nichola Turnbull – Tynedale local Area meeting 9/1/18 Hexham House.

n) 2/1/18: RSN weekly digest

o) Alex McLennan signs in Slaley Forest photo call 18/1/18 at 11 a.m. Further emails received from S. Rogers reporting damage to bridleways and T. Liddle indicating that some user groups are becoming aggressive towards the public when stopped and questioned about the legalities of where they are riding. It was decided that a request should be made to Northumbria Police for a police presence especially during holiday periods.

p) 3/1/18: Better funding for permanent residents in area with a high proportion of holiday homes. Slaley Hall has timeshare lodges, dormi bungalows and holiday villas while Springhouse has holiday caravan type homes. The Councillors felt that Slaley did not need better funding for permanent residents.

q) 4/1/18: Susan Taylor car parking studies including Hexham. Cllr RWH Hutchinson had downloaded the document which was evident that workers in the town needed better parking long-term arrangements.

## **9. Financial Report.**

a) Real Time Information: TP Jones & Co LLP. Employers Summary January 18.

b) Cheques to be signed –

Cheque Number 669 TP Jones Payroll preparation Oct-Dec 2017 £46.80

- c) Zen Internet cancellation settlement collected by DD £1.36 - write to bank for a refund as the payment had been cancelled.
- d) HMRC updating VAT claims. Old VAT 126 forms (used by Slaley PC) are to be updated – a new account number will be issued.

### **10. Current Planning Applications.**

**17/04260/FUL:** Alterations to existing cottage to provide additional ground floor living space (39.8sqm) and improve mobility access including off-road parking for registered disabled person. West Cornerfield. Applicant Mr. M. Farrer. **pending.**

17/04303/FUL: Single storey rear extension and two storey gable extension. Heatherden House, Trygill. Applicant Mr & Mrs Down. **Pending**

**17/02917/FUL:** Proposed two storey rear extension. Old Farm, East Woodfoot. Applicant Mrs Beliz Sewart. *This refers to the listed consent below & discussed at the August meeting.* **Pending**

**17/02567/LBC:** Listed building consent for a two storey rear extension, removal of one internal wall, adding French doors in existing opening. Old Farm, East Woodfoot. Applicant Mrs Beliz Sewart. **Pending.**

b) **17/00984/ENDEVT:** Second storey gable end window on 17/01000/VARYCO – currently under investigation with the Enforcement Officer, Joseph Turner. Although not received by the PC Clerk or affected neighbours Cllr Livesey found the application on line and circulated. After discussion it was agreed to write to Mark Ketley, Joseph Turner with a copy to Colin Horncastle that it was a breach of protocol that the PC and neighbours had not been contacted informing them of the new planning application validated on 18/12/2017. Many people have concerns with this retrospective planning application and the Parish Councils requested a meeting with the Chief Planning Officer and the Case Officer – possibly at the February Slaley PC meeting and prior to the decision.

#### **Decisions from Planning:**

**17/03797/LBC:** Listed building consent for removal of existing disabled access ramp to rear, formation of new disabled access door, internal alterations to floor to enable level access, making good of external tarmac to affected area, painting of small section of front elevation to match rest of elevation and removal of section of load bearing wall to kitchen area. Rose and Crown Inn, Slaley. Applicant Sir Michael Darrington. **Granted**

### **11. Slaley Web Page Report from Cllr Livesey**

- a) Cllr AM Livesey had inserted the WI annual programme onto the WI pages.
- b) Cllr DJ Taylor said that there was still out of date information on the Hall pages she would send relevant changes to Cllr Livesey.
- c) 11d 11/12/17; 11c 13/11/17: storage of old records Cllr DJ Taylor has set up an account. Clerk & Cllr DJ Taylor to meet and arrange for the old records held by ME to be stored.

### **12. Defibrillator Update**

Cllr N. Green reported that he had carried out the weekly inspections and that the Defib was working as expected.

### **13. Update games/play area within school grounds.**

Muddy Puddles has closed. School is now running a breakfast and after school club from 7.30 a.m. – 6 p.m. This will affect community usage during lighter evenings. The Councillors suggested that a meeting between the school and members of the PC should be arranged.

### **14. Slaley Community PV Project**

Cllr RWH Hutchinson thought that there should have been an update, the PC Clerk has not received any further correspondence since that reported in December 2017 minutes.

### **15. Agree Precept for 2018/19 attached as appendix 1/080118, page 1278.**

- a) GMS have quoted for grass cutting and work on the cycle track.
- b) Work on the old BMX track (school grounds), see September 2017 minutes, David Robson (NCC) has not got back with a price for the work. The Clerk to ask GMS if they could give a price for covering the track in the special (child friendly) tarmacadam surface.
- c) The Clerk was offered a 3% increase in salary this equates to an increase of £115.50 = £3,965.50 per annum.
- d) It was agreed to keep the precept at the same level as the three previous years £12,762

**16. Slaley Commemoration Hall Management Committee minutes of September 20<sup>th</sup> 2017 attached as appendix 2/080118, page 1279.**

There was no further discussion see agenda 5 above.

**17. AOB**

- a) Mobile Post Office no service 21<sup>st</sup> December - December 28<sup>th</sup> – computer down. There has been no answer from PO officials to the PC letter of November.
- b) Commemoration Hall Fundraising event Saturday January 27<sup>th</sup> – arrangements were discussed.
- c) Rural Parish Community Forums were formed when rural parishes needed to make combined responses. Carolyn Brooks was the last appointed Councillor for Slaley PC and her involvement ended in May 2015. It has been brought to the Clerk's attention that phase 1 of the proposed consultation on the future of Education in West Tynedale is due out shortly and that a combined response may have more influence than individual replies. Cllr T. Warde-Aldam is the Healey PC representative. Cllr RWH Hutchinson was appointed the Slaley representative. Slaley Clerk has normally taken the minutes from these meetings.

**18. Date of February meeting:** Monday February 12<sup>th</sup>.

There being no further business the meeting ended at 9.05 p.m.