

Slaley Commemoration Hall Management Committee

Minutes of Slaley Commemoration Hall Management Committee on Wednesday May 18th 2022 in Slaley Commemoration Hall immediately after the meeting to elect the officers.

1. Members & apologies – Chairman, Rosaleen Doonan, Stella Douglas, Carol Ferguson, Margaret Rowell, Janeen Smith, Ian Stevens, Debra Taylor & Pat Wilson.

Apologies: Catherine Myers, Helen Savage

Resignation: Michael Elphick – the chairman recorded the resignation of Michael Elphick who has served on the management committee for many years. A Thank You card to be sent

2. Minutes of meeting held on Wednesday March 16th 2022, attached as pages 112 - 115 with appendix 1, page 116, appendix 2, page 117 & appendix 3, page 118. The minutes were proposed as a true record by Carol Ferguson and seconded by Ian Stevens the minutes were then signed and dated by the Chairman.

3. Matters arising.

a) Emergency light 9c 16/3/22: Electrician, Albert Scott discovered there was no cable to the emergency light 22/3/22. Kevin Doonan contacted Ryton Construction who came and reconnected

b) Acoustic Problems 10f 16/3/22: Emails between ME and Duncan Cave of Universal AV checked the cabinet components and discovered the amplifier power cable had come loose and microphone battery was dead. Recommended extending use of cabinet into new room through additional cabling, another useful addition would be a Bluetooth receiver which would allow mobile devices to connect to the projector without cables. Bluetooth Device Quotation Proposal received £236. Duncan also suggested sound-absorbing panels to the walls – links provided. The Committee first discussed the blue tooth device - it was decided to wait until the new room was completed to see the value of funds still available and the need to prioritise any remaining money. Acoustic problems - IS felt should be addressed immediately, therefore, he and DT will cost and discuss possible solutions.

4. Correspondence

Hard copy: AJ Products catalogue (through post)

Emails:

a) 18/3/22: CAN Enews

b) 23/3/22: email from SD re Charity Commission Newsletter March 2022

c) 5.4.22: email from RD catch up – Oven cleaned found pitted holes suggested an oven liner. Emergency light adhesive sign arrived. Boiler service 27/4/22. Examples of stone east side of hall.

d) 14/4/22: CAN Enews

e) 3/5/22: CAN Enews

f) 13/5/22: CAN Enews funding for children and young people's groups involved with village halls & climate change funding for community groups in Northumberland. DT to follow up.

5. Financial Report – SCD (attached as appendix 1/180522), page 126

a) NCC Licencing dept – we owed them three years of licencing fees – no COVID exemptions - has been paid.

b) SD circulated her Financial Report

c) A Financial Forecast for 2022/23 was requested. SD said the Business Plan was now out of date because of COVID. DT suggested a basic budget would help us understand the annual outgoings with power being expected to rocket therefore a best estimate would give a base to work from. IS explained that as a committee we have to try and make the Hall a viable business. IS offered his wife to work alongside him and DT on the financial projections.

6. Bookings Report - SCD

a) SD circulated a bookings report at the end of her financial report. The Hall remains mainly empty during the day with very few lunchtime or early afternoon clubs making a booking

7. Emergency Welfare Hub (also known as Emergency Rest Centres see CAN email of 10/12/21)

1/4/22: Liz Gray – RCEF Funding Phase two update Solar Village Halls

11/4/22: email from Liz Gray Solar powered village halls – next steps – it was agreed that PW reply that SCH is still interested.

The Emergency Centre idea MR suggested the Hall become an emergency refuge for families experiencing problems in their own home e.g. burst water pipes or faulty electricity etc. rather than a centre for everyone when a major event happened. PW questioned what would happen to Hall bookings while the Hall became a home for a family? IS said the small room would be the ideal solution for such an event.

IS said a small generator at SCH could provide limited power if the village power was out.

RD to make contact with NCC/CAN about the “parish phone tree” idea – a group of people who have the mobile number for a group of people living near them.

8. Phase Two of Centenary Improvements

Work due to commence on Monday June 6th

MR asked what facilities would be inside the new room? Answer will depend upon the funds needed to complete the build. RS asked about decoration of walls – do we ask Ryton Construction to decorate if there is funding? DT suggested Mr. Stobo who decorated the Hall during lockdown.

9. Caretakers Report – ICS (attached as appendix 2/180522), page 127

10. Building maintenance

Oven, new buttons fitted and a service to be agreed through Belling. (*see also agenda 4c*)

Gutters still need attention

Reslate the old toilet roof

Annual Inspection of Fire Extinguishers checked and paid

Wall lights went pop during art exhibition. Ian to check and see if we need an electrician. IS checked lights. The RCD had tripped, probably due to one bulb ‘blowing’. IS reset the RCD and found that two bulbs in one wall light were not working. He will replace both bulbs. No electrician required.

Tubs in car park currently planted with heathers and small shrubs – suggestion report with Herbs. IS to progress.

Flowers along the disabled path - IS to water – leave for the moment.

11. Fundraising Phase Two (attached as appendix 3/180522), page 128

a) Fourth Artisan Indoor Market on Wednesday April 27th. We have held four markets in the last twelve months and it has been suggested that the Market needs revitalising – is there a member of the committee willing to take this forward? SC has some ideas for “Feature Days”. RD asked the committee to consider ideas to replace the market. Report of the four markets without any financial information (**attached as appendix 4/180522), page 129.**

b) 11c 19/1/22, 15b 17/11/21: Karen Melvin & Claudia Sacher exhibition Friday May 13th – Sunday May 15th The exhibition was a great success in encouraging strangers to visit SCH it appears to have made approximately £463 for Hall funds

c) Slaley Wander Sunday June 12th – all going to plan. MR confirmed the WI would provide “light lunches” at the Hall.

d) The Jive Event raised £150 for the Hall and may be repeated in the Autumn

12. Village Hall Heritage Project & celebration of 100 years

Denis Lumley will begin again in June for the performance on Friday November 25th.

13. How can the Hall be more environmentally aware / climate friendly?

SCH was the venue for World Earth Day on Friday April 22nd – people attended from all over Tynedale. Also see caretaker’s report on products. (*agenda item 9*). Solar panels are still something we hope to fund through grants.

14. Queen Elizabeth 11 Platinum Jubilee

- a) The Film Club to show a family film in SCH – cost of film is through a £50 Jubilee grant from Slaley Parish Council
- b) It was agreed that RD apply for a 4 hour @ £12 per hour grant for the hire of SCH to show the film.
- c) Slaley Parish Council is looking to provide some seating for SCH as its Jubilee Memorial. Did the committee want a wooden seat somewhere or a MARMAX recycled plastic picnic-bench. The vote was 7 for a wooden seat and 1 for the picnic bench. PW to inform Slaley PC.

15. Any other business

- a) DT said the renewal of our Hallmark accreditation was this year. Speak to CAN
- b) IS requested bunting for the Rose and Crown who wished to borrow some for the Jubilee. MR asked if Slaley Show Committee could decorate the Hall in bunting at his next meeting.
- c) RD reported Someone at the art exhibition was interested in the paintings and asked if a photograph showing the legs could be displayed alongside the portraits. DT has this in hand.
- d) IS asked if Fire and Dough could trade on a Tuesday evening instead of a Wednesday? The Rose and Crown has since reopened on a Wednesday (but remains closed on a Tuesday) and the competition of the mobile Pizza van could possibly be taking business away from the community owned pub. PW explained that the van was asked to attend on a Wednesday to compliment the quarterly markets. DT asked why the R&C did not open on a Tuesday? IS provided a response. RD said she would ask F&D if they could consider a Tuesday evening.

16. Maintenance Log Book –

Only part of the log book was completed.

17. Date of 2022 meetings: July 20th; September 21st; November 16th 2022