

Slaley Commemoration Hall Management Committee
Minutes of the Meeting held on Wednesday, 31st May 2017
at 7pm in the Commemoration Hall

1. Present:

Hall Management Committee Members - J Keith Robson (Chairman), Dorothy Bell, Ros Doonan, Michael Elphick, Pat Goodwin, Brenda Hutchinson, Marge Rastall, Margaret Rowell, Debra Taylor, Margaret Weatherley, Pat Wilson, Ann Wright

Parish Councillors - Robbie Hutchinson, Anne Livesey

Guest - Kevin Doonan

Apologies: Bobby Johnston, Helen Savage

2. Toilet Refurbishment Plans and Planning Application:

- a) Kevin Doonan had previously advised Keith that if the planning application was made by the Parish Council (PC) on behalf of the Hall Management Committee there would be 50% relief on the planning application fee, reducing it from £380 to £190. The PC was approached on this matter and had requested to view the plans. Parish Councillors were invited to this evening's meeting.
- b) Kevin gave presentation to PC and explained the background to the plans, already discussed in the Hall Management Committee's February meeting.
- c) Keith advised that many funders required confirmation of planning permission before considering applications for funding.
- d) The PC felt that a more ambitious scheme would make it more likely to obtain funding, e.g. include WiFi, Business Hubs to appeal to wider group of people. The Parish Councillors present agreed for the PC to be named in the planning application but stated their reservations in submitting a "like-for-like" application.

Parish Councillors and Kevin Doonan left the meeting at 7.55pm. Keith Robson, Chair, thanked them for their attendance.

- 3. Minutes of the meeting held on 18th January 2017** were approved, proposed Ann Wright, seconded Pat Wilson.

4. Matters arising:

- a) **Item 3(a) – Replacement Crockery/Cutlery:** All now purchased.
- b) **Item 7 – Employment / Contract:** Pat G and Margaret W had spoken with Reg and found that he does pay tax. It was explained to him that, as Trustees of the Hall, the Hall Management Committee had to revise how payments are made to him to comply with HMRC requirements. It had been left with Reg to consider. To be resolved before AGM.
- c) **Item 10(a) – Community Amusement Tournament:** Cancelled due to lack of ticket sales.

5. Correspondence:

Letter received from Parliament but not applicable to Hall.

6. Financial Report:

Total funds £12,637.00. Additional £15 from recent sale of ornament obtained for the WI table top sale (sold for £30 split 50/50 WI and Hall Toilet Refurbishment Fund. Expenditure includes £308.92 for the purchase and installation of new water boiler.

7. Booking Clerk's Report:

All day booking for 8th June General Election. Helen using Hall for Messy Church events and Christian Aid breakfast on Saturday. Birthday party bookings for September and October. MacMillan Coffee Morning 29th September. Christine Milligan booked for a Christmas Fair in

November.

8. West Northumberland Community Buildings Consortium (WNCBC):

No-one had come forward to take on the secretary role so CAN have agreed to provide secretarial services but to cover costs, annual subscription will increase from £10 to £35 per annum. Services will include organising meetings, agendas and a bi-monthly newsletter. A possibility that they will take over the website administration.

9. Toilet Refurbishment and Fundraising:

- a) Application to Community Foundation (referred from Newcastle Building Society) was not successful.
- b) Pat G suggested that the Hall have it's own Facebook Page to reach a wider community.
- c) Pat G also suggested Charity Crowdfunding. The Facebook page could be used to advertise this. More research needed.
- d) It was suggested that a questionnaire be sent out to ask Slaley Parish residents how they use the Hall and for their thoughts and ideas. Ros and Pat W volunteered to prepare the questionnaire.

10. Building Maintenance:

- a) Hand rail now fitted.
- b) New boiler purchased.
- c) Toilets decorated in advance of the two weddings. Many thanks to Doug for his hard work and advice on the redecoration and additional work in the foyer and externally. Doug refuses any reward but Hall committee members unanimously agreed to give something to him in thanks. Suggestions include replacing his paint brushes and trays used and a meal at the Rose and Crown for him and his wife. Margaret W to take this further.
- d) Doug to repair the fascia boards with filler in advance of painting.
- e) David Clark has quoted £1200 to repair North side of roof. Ask him to proceed.
- f) The damp in front entrance hall caused by the external ramp. The external wall needs to be repointed and gaps sealed. Margaret W to ask Watsons from Prudhoe to do the work.

11. Emergency Exit Lights Check:

This was completed and all in working order.

12. Any Other Business:

- a) Keith welcomed Debra and Marge to the Hall Management Committee as representatives of the Parish Council and Slaley Show respectively. Marge replaces Margaret R who will be the WI representative following Dorothy's resignation from the forthcoming AGM. Keith explained the position of Trustees of the Hall.
- b) Pat G announce her resignation effective from the AGM.

13. Date of Next Meeting: 21st June 2017

7.00p.m. Extraordinary General Meeting to approve accounts

7.30p.m. Annual General Meeting

Ordinary meeting to follow on from AGM

The meeting closed at 9.00p.m.