

# SLALEY

## NEIGHBOURHOOD PLAN 2022

### Minutes of Inaugural Meeting of the Slaley Parish Neighbourhood Planning Steering Group

VENUE: Slaley Commemoration Hall

DATE: 17th February 2022

TIME: 4pm

Apologies – n/a

Present – Parish Councillors – Stella Douglas, Jon Storey, Debra Taylor with Peter Topping.

Minutes – n/a

#### Actions to this point

Application form for the designation of a neighbourhood area was submitted 14/09/2021

DECISION REGARDING APPLICATION FOR DESIGNATION OF SLALEY PARISH AS A NEIGHBOURHOOD AREA 21/09/2021

RECORD OF DECISIONS BY EXECUTIVE DIRECTOR IN CONSULTATION WITH CABINET MEMBER 21/09/2021

#### This completed Stage 1

#### Stage 2 preparations

21/11/2021 – a request in the Courant Notes for people to participate in the NP

19/12/21 – further request in the HC

02/01/2022 – a further request in the HC

December 2021 - a request was posted on the Slaley Parish website for help with the Steering Group.

December/January Slaley News informed the Parish about the intention of the Parish Council to develop a Neighbourhood Plan. H Wilson and the Rev H Savage offered help.

January 2022, Colin Horncastle (CClIr) agreed to be Executive Chair (to be contacted for help as needed), Peter Topping and Jon Storey agreed to be on the Steering Group.

February 2022, CH suggested a consultant – Jenny Ludman and DT communicated with her (date?)

February 14<sup>th</sup> Sir M Darrington offered help. DT and SD wrote preparatory documents to be discussed at the inaugural meeting. SD successfully bid for a grant of £1105.00 towards stage 2 of our application. The grant is limited to printing of leaflets, flyers and questionnaires and the hire of the Commemoration Hall (31/01/2022)

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### Minutes cont.

1. Discussion to appoint officers resulted in
  - DT – Treasurer
  - SD – Secretary
  - JS – Chair
  - PT – consultant
2. SD, having bid for the grant will draw this down, it should be ring fenced within the PC finances. ACTION – SD to communicate this to the PC Clerk.
3. DT detailed her discussion with J Ludman.
  - Several PC's have paused Neighbourhood Planning waiting for the NCC plan.
  - Slaley Parish has no pressing opportunities or threats - JL suggested a generic questionnaire which may highlight parish concerns. Keep it limited and succinct.
  - PT clarified the role of a consultant. PT also described his experience developing a NPlan in a community, like Slaley which had a significant Green Belt issue.
4. Discussion re a website. It was decided to use the PC website. ACTION – SD to ask Parish Clerk to put this onto the March PC agenda.
5. Discussion re need to log all activities. ACTION - all. Please see above and contact SD to add any activities that she has missed out.

Discussion re. working with other neighbouring parishes (see map appendix 1). ACTION PT agreed to contact Healey PC Chair

6. Discussion to adopt the Terms of Reference of the Steering Group. AGREED (see appendix 2)
7. Discussion re Green Belt issues. (see map appendix 1)
8. Discussion about how to move forward.
  - Leaflet with information about the NP. ACTION SD to design. This to be distributed via Slaley News. ACTION. DT to ask Jim Bailey about this
  - Community meeting with 4 tables –
    - i. Housing
    - ii. Environment
    - iii. Resilience

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### iv. Other

- Analysis – leading to aims/objectives/vision and design of questionnaire.
- Questionnaire.
- Analysis
- Production of NP document

### 9. Dates

10/03/2022 – Steering Group Meeting 19.15

30/03/2022 – Open Evening

03/04/2022 – Open Afternoon

Meeting ended 17.30