

## Slaley Commemoration Hall - Booking Form

### Hirer

<b>Organisation</b>			
<b>Authorised representative</b>			
<b>Address</b>		<b>Email</b>	
<b>Postcode</b>		<b>Telephone</b>	

### Hire Charges

<b>Hiring Fee</b>	£	The balance is payable on or before the conclusion of the event for which the Hall is hired. Please make cheques payable to: Slaley Commemoration Hall. <b>Bank transfer:</b> Sort Code 20-40-09 Account Number: 10808342
<b>£15 Licence fee – if applicable</b>	£	

### Facilities Required

<b>Main Hall</b>		Please tick as appropriate. <i>Please note that there is limited access and use of the kitchen at present.</i>
<b>Kitchen</b>		
<b>Key for Audio Visual kit</b>		

<b>Purpose of Hiring</b>			
<b>Period of Hiring</b>	<b>Date</b>		
	<b>Duration</b>		

Please confirm that you have read and agree to the Terms and Conditions of Hire and all supporting documentation is included as required e.g. Child and Vulnerable Adult Policies.

<b>Name</b>	<b>Signature</b>
<b>Date</b>	

<p><b>Completed forms should be returned to the Bookings Clerk:</b></p> <p><b>Stella Douglas</b> Ardmore, Slaley, NE47 0BY Email: Stellacdouglas@gmail.com Telephone: 01434 673001</p>	<p><b>Enquiries:</b></p> <p><b>Chairman: Rosaleen Doonan 01434 673173.</b> Email: radoonan@hotmail.com</p> <p><b>Treasurer: Stella Douglas 01434 673001.</b> Email: Stellacdouglas@gmail.com</p> <p><b>Secretary &amp; Child Protection and Vulnerable Users contact person: Pat Wilson 01434 673388.</b> Email: pat.wilson28@outlook.com</p>
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