

## Slaley Commemoration Hall - Contract for the Hire of Portable Staging

### To be used at premises different to the Commemoration Hall.

Any person wishing to hire the staging must have adequate insurance once the staging leaves the Commemoration Hall premises. This insurance must cover the staging whilst in transit and while on premises different to the Commemoration Hall.

The Staging must be transported on its mobile carrying trolley. The Management Committee suggest wheeling the trolley down the disabled access into the Commemoration Hall Car Park and then a ramp will be needed to wheel the trolley into a safe, suitable vehicle for carry the trolley in an upright position.

The 12 additional units do not have a mobile trolley and will need individual handling. The trolley contains sufficient units to assemble 24 stage sections + 2 step assemblies.

Further units stacked separately are 12 stage sections and 1 step assembly.

- The cost of hiring the staging is £1.20 per day per unit of decking and steps.
- The full trolley of staging costs £32.00 per day.
- If the additional units are required the cost is an extra £16.00 per day.
- The 'Tie Plates', stored separately, have no additional charge.

***Important: There is a £25 penalty clause enforceable for non-return of the small 'Tie Plates'.***

A copy of assembly instructions should remain with the staging on its trolley.

Please report loss or damage of instructions, in writing, on return of staging to the Commemoration Hall Committee.

I have read and agree to the terms and conditions above and confirm that the staging will be adequately insured against loss and damage (accidental or wilful) whilst in transit or while in use.

State venue where stage is being used	
Please state the quantity of units you require	
Date & time staging will be collected	
Date & Time staging will be returned	
Total Hire Charge	
Print Name or Give Name of Organisation if you are their representative	
Signature	
Date	