

Slaley Parish Council

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2nd May 2023

I hereby give notice that the MEETING OF SLALEY PARISH COUNCIL will be held on TUESDAY 9th MAY 2023 in SLALEY COMMEMORATION HALL at 8 p.m. to which you are summoned for the transaction of the following business.

Signed: *Clare Loughlin* (Clerk to Slaley Parish Council)

AGENDA

1. INTRODUCTIONS

Councillors introduced to new Parish Clerk/Responsible Finance Officer

2. APOLOGIES FOR ABSENCE

3. PUBLIC PARTICIPATION

4. SHORT ADDRESS BY COUNTY COUNCILLOR COLIN HORNCATSLE

5. DECLARATIONS OF INTEREST

6. MINUTES OF MEETING HELD ON 13TH APRIL 2023

- i. Approval of minutes
- ii. Review of actions
- iii. Matters arising

7. CORRESPONDENCE

Various emails and correspondence received direct or distributed to Councillors since our last meeting. Councillors are asked to raise any matters relating to that correspondence under this item

- i. *Approval sought for Cllr. Stevens and the Clerk to attend one NALC training course each. Total cost £60 (Councillors emailed original request 27/04/23)* (Cllr. Stevens)

8. APPROACHES MADE TO COUNCILLORS

- i. Mrs. Ward approached Cllr Stevens on 27/04/23 requesting that an approach be made to Post Office Counter Services regarding the recent poor service provided by the Post Van (Cllr. Stevens)
- ii. Mrs. Hayward, Headteacher at Slaley First School, approached Cllr. Stevens on 20/04/23 requesting that a copy of the risk Assessment for the Community Play Area be supplied together with the most up to date Community Agreement (see also item 9i.) (Cllr. Stevens)

9. NEW ITEMS

i. Community Play Area Risk Assessment

In response to item 8i. and in the absence of a risk assessment for the Community Play Area, Cllr Stevens drew up a draft version and presented it to Mrs. Hayward on 29/04/2 (Cllr. Stevens)

Councillors to share their thoughts and provide input to the draft risk assessment to allow it to be finalised

ii. Parish Council Insurance Renewal

Our insurance is due for renewal on 01/06/23. A quote from Gallaghers was received on 27/04/23 for £980.58 (Cllr. Stevens)

Councillors to approve quote

10. PLANNING APPLICATIONS

i. New Planning Applications

No new planning applications were received prior to the distribution of this agenda. Any subsequently received will be brought to the attention of Councillors by the Clerk ahead of or at this meeting (Parish Clerk)

ii. Planning Decisions

- a. Planning Ref. No.: 22/04738/FUL **GRANTED**
Installation of combined heat and power container unit
Slaley Hall Hotel, Slaley

11. FINANCE

a. Monies received

- i. No new monies received prior to the distribution of the agenda

b. Monies passed for payment post 13th March 2023

- i. Northumberland Association of Local Councils £178.81
Subscription including National Affiliation Fee 2023/24

Total £178.81

- c. Overview on finances from Clerk/RFO** (*Parish Clerk*)

12. PARISH COUNCIL ADMINISTRATIVE ARRANGEMENTS

Parish Clerk to share with Councillors the administrative arrangements they are to follow to allow her to manage Council business effectively (*Parish Clerk*)

13. ANY OTHER BUSINESS/URGENT MATTERS

Only items that have come to light since 06/05/23, (the publication date of this agenda) and logged with the Clerk at least 24 hours prior to the meeting will be considered

14. DATE OF NEXT MEETING

The date of the next meeting will have been identified at the Earlier Annual Parish Council Meeting