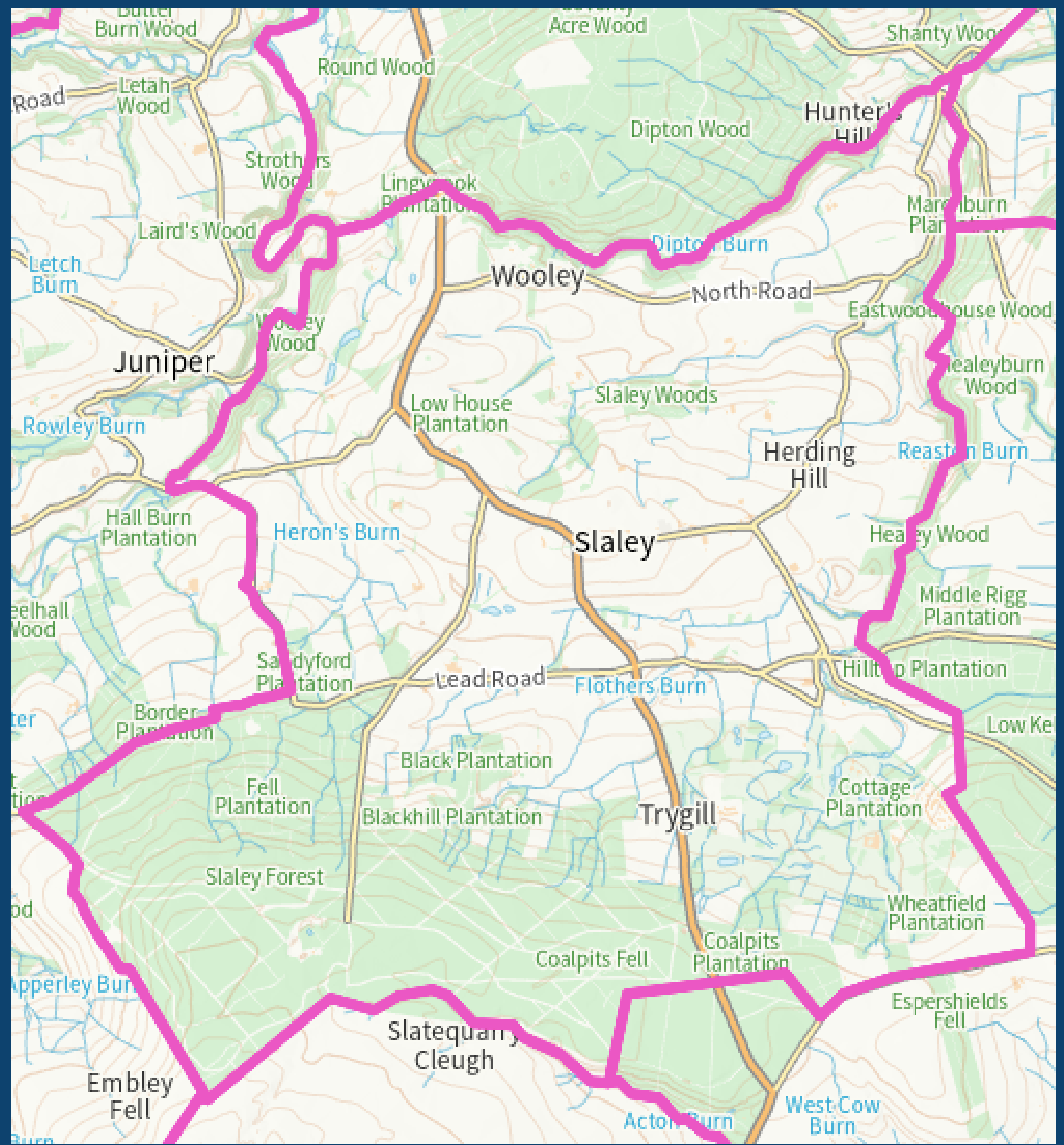


Could you be tempted to become Slaley's new Parish Clerk?



Slaley Parish Clerk/ Responsible Finance Officer

Recruitment Overview

Are you organised, able to manage a bank account and deep down know you could make a difference to community life if only you were given a chance?

Well, here is that opportunity. Slaley Parish Council is looking for someone, just like you to fill the role of Parish Clerk and Responsible Financial Officer.

Whilst those titles sound daunting and the job description on first viewing could be described as scary, the role boils down to keeping five individuals (Councillors) in order, recording what they say and do, whilst at the same time helping them deliver actions and initiatives in the interests of Slaley residents. Oh yes, then there's the bit about looking after the Parish's bank account and financial affairs.

The role isn't all give, give, give though. It offers an exciting challenge and, done well, will be fulfilling, as well as emotionally and mentally rewarding. It's also part time - seven hours a week - with a salary of £4,084 per annum (£11.22 per hour). You'll work predominantly from home, but once a month you'll organise and attend one evening meeting of the Parish Council in Slaley.

If you're tempted and would like to find out more about this unique opportunity please email SlaleyPC@gmail.com or call Ian Stevens, (Chairman of the Parish Council) on 07395 566997.

The closing date to apply for this rare opportunity to contribute to community life is 17th November 2023. The application process couldn't be simpler, we just need a CV and a covering letter, highlighting why you would like the role.