

Slaley Commemoration Hall Management Committee

Chairman:
Rosaleen Doonan
O'Dunain
Slaley
Hexham
NE47 0AD
Tel: 01434 673173
Email: radoonan@hotmail.com

Secretary
Pat Wilson
Lawn House
Slaley
Hexham
NE47 0AS
Tel: 01434 673388
Email: pat.wilson28@outlook.com

A Meeting of Slaley Commemoration Hall Management Committee will take place on
Wednesday January 17th 2018 at 7 p.m.

Agenda

1. Members present & apologies

2. Minutes of the meeting held on 15th November 2017

3. Matters arising

- a) Notice Board for Hall car park – update from MW
- b) Central air vent wooden replacement price for rotten section - update from RD.
- c) 13d 19/11/17: M Rastall suggestion about asking Hexhamshire Village hall for a copy of their calendar of events. PW contacted Gill Watmough who said bookings were on the Hexhamshire web site.

4. Correspondence

- a) Slaley Parish Council requested a presentation on the proposed Business Plans and especially installing WiFi. RD will report from her attendance on January 9th.
- b) Email 11/12/17 CAN information on Village Halls week January 2018
- c) Email 8/1/18: WNCBC: Village halls Week 22 – 26 January – draft posters. **Do we want to join in with this? Is yes doing what? Who can organise?**

5. Financial Report by Margaret Weatherley

- a) Payments made or cheques to be signed
- b) Income since last meeting

6. Bookings Report

- a) Booking form redesigned with separate Terms and Conditions – both now on web site
- b) The hire charges for rooms, stage and furniture and crockery now on web site
- c) Monthly report of “what’s on” emailed to PW and placed on web site.

7. Laminated brochure Update by M Rowell & DT

8. Maintenance Log Book

1) External doors. (2) Emergency lighting. (3) Water supply. (4) rainwater fittings. (5) Visual check exterior. (6) Visual check interior. (7) Signs. (8) Metre readings.

9. Building maintenance

- a) Debra Taylor to report on WiFi Broadband connection?
- b) Broken tiles on toilet block David Clark - old Youth Club hut roof Clive Jewitt
- c) ME to Report on Audi equipment grant applications

10. 10d 19/11/17: Report by RD Business Plan meeting with Sandra Innes.

Suggestion that a Brochure to be written for people considering parties, weddings etc giving contact details for marquees, catering, bars, decorating, flowers etc.

- b) Letter sent to Scott family to see if there is any chance of the hall being able to purchase land to north of the Hall.

11. Report of Interview's since last meeting and groups still to be contacted.

ME interview Healey Parish Council

PW interviewed Slaley Show Committee

M. Rastall to interview at the Keep Fit class

12. Fundraising ideas

- a) Updated by PW on Storytelling event.

- b) Fundraising ideas for 2018 -

RD suggested (November meeting) a March musical evening with wine and nibbles

AW suggested a fashion show. Who? – models? – Clothes? – When?

Vintage Roadshow – people bring their vintage bric-a-brac to be valued by a Vintage expert. Letter sent to Albert Weir asking if interested.

13. Grant applications

Garfield Western Foundation – Weston Anniversary Fund

A planning application & Business Plan is needed for this Capital application.

14. Any other business

15 Date of next meeting: Wednesday March 21st 2018.